

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

April 8, 2025

The City of Taylorsville City Commission held a Regular Meeting April 8, 2025, at 5:00 p.m. at the City Hall Annex.

Present were:

Karen Spencer, Mayor
Kathy Spears, Commissioner
Roy Bell, Commissioner
Diana Hilbert, Commissioner
Courtney Bentley, Commissioner

Staff present:

Robert Myles, City Attorney
Harold Compton, Public Works Director
Jan Merzweiler, Co-Treasurer/AP
Brian Sumner, Police Chief
Keith Waldrige, Assistant Public Works Director

Steve Biven, City Clerk
Kyrstin Shaw, Co-Treasurer/AP
Kim Forrest, Co-Treasurer/HR
Stacey Crenshaw, Front Office Lead

Item #1 – Consent Calendar

Motion was made by Mayor Spencer and seconded by Commissioner Bentley to approve the Consent Calendar for March 2025. Motion carried with a vote of 5-0.

Item #2 – Comments by the Mayor

No report was given at this time

Item # 3- Reports on Meetings Attended by Commission Members

No report was given at this time.

Item #4 - Commissioners Report on Departments

No report was given at this time.

Item #5 – Committee Report

a. Main Street (Beverly Ingram, Main Street Manager)

Beverly Ingram, Main Street Manager, addressed the Commission with a report for March.

Motion was made by Mayor Spencer and seconded by Commissioner Spears to approve Beverly Ingram's hours for work as Main Street Manager for the month of March. Motion carried with a vote of 5-0.

b. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

i. 2024 Water Improvement Projects

a. SR 660 Pump Station

Joe Sisler, Sisler-Maggard Engineering, LLC, gave an update on the SR 660 Pump Station.

Mr. Sisler stated that the design and application for the 660 Pump Station is about 85% complete.

b. Hochstrasser Road Waterline Replacement -

Joe Sisler, Sisler-Maggard Engineering LLC, addressed the Commission regarding a payment request in the amount of \$7,251.36 for administration fees for Hochstrasser Road waterline replacement and a payment request in the amount of \$63,232.54 for Slater Brother Enterprise, Inc.

Motion was made by Mayor Spencer and seconded by Commissioner Bell to approve payment of Project No. 24026 submitted by Slater Brothers Enterprise, Inc. in the amount of \$63,232.54. Motion carried with a vote of 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Bentley to pay invoice 24026-6 submitted by Sisler-Maggard Engineering, PLLC. in the amount of \$7,251.36. Motion carried with a vote of 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to approve final quantities change order submitted by Sisler-Maggard Engineering LLC, for a reduction of \$2,352.00 on the Hochstrasser Road waterline replacement. Motion carried with a vote of 5-0.

c. Lilly Pike Pump Station –

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission with an update on the Lilly Pike Pump Station project. Mr. Sisler stated that the Lilly Pike Pump Station is completed and operational. The general contractor has agreed to complete the list of items that need to be completed before the project can be closed.

d. Sidewalks –

e. Joe Sisler, Sisler-Maggard Engineering, LLC, did not have an update on the Sidewalk project.

Item #6 – New Business

i. Financial Report, John Harris CPA

John Harris, CPA, addressed the Commission with the March financial report.

**CITY OF TAYLORSVILLE
FY25 REVENUE AND INCOME SUMMARY COMPARED
WATER AND SEWER**

| | Year to Date | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 |
|--------------------------------|--------------|------------|------------|------------|------------|------------|------------|------------|------------|-----------|----------|---------|---------|
| Water & Sewer Dept. | | | | | | | | | | | | | |
| Revenue: | | | | | | | | | | | | | |
| Actual FY25 | 4,642,804 | 611,890 | 622,448 | 613,493 | 521,379 | 552,468 | 496,710 | 472,188 | 513,031 | 239,197 | | | |
| Budget FY25 | 4,984,539 | 581,060 | 581,059 | 546,059 | 546,059 | 546,059 | 546,060 | 546,061 | 546,061 | 546,061 | 546,061 | 587,060 | 586,060 |
| Actual FY24 | 4,612,600 | 594,825 | 508,780 | 580,417 | 516,737 | 528,239 | 475,338 | 485,326 | 475,974 | 446,965 | 500,880 | 533,484 | 921,051 |
| Oper Income: | | | | | | | | | | | | | |
| Actual FY25 | (127,696) | 81,589 | 61,770 | 70,953 | 65,333 | 1,889 | (38,993) | (66,224) | 93,359 | (397,372) | | | |
| Budget FY25 | (44,726) | 12,237 | 12,831 | (9,972) | (9,975) | (9,975) | (9,968) | (9,968) | (9,970) | (9,968) | (9,970) | 16,740 | 16,087 |
| Actual FY24 | 67,989 | 183,750 | (17,818) | 58,160 | 43,038 | 11,726 | (78,804) | 9,700 | (86,142) | (55,620) | (63,930) | 95,313 | 249,381 |
| Non-Oper Income: | | | | | | | | | | | | | |
| Actual FY25 | 715,221 | 26,825 | 473,159 | 20,787 | 29,589 | 19,751 | 77,311 | 30,475 | 15,567 | 21,757 | | | |
| Budget FY25 | 209,253 | 22,917 | 22,917 | 22,917 | 25,917 | 22,917 | 22,917 | 22,917 | 22,917 | 22,917 | 22,917 | 22,917 | 22,913 |
| Actual FY24 | 510,764 | 18,812 | 328,587 | 20,822 | 22,049 | 24,612 | 24,582 | 23,750 | 23,245 | 24,304 | 12,048 | 22,007 | 37,830 |
| Total Income: | | | | | | | | | | | | | |
| Actual FY25 | 587,525 | 108,414 | 534,929 | 91,740 | 94,922 | 21,639 | 38,319 | (35,749) | 108,926 | (375,616) | | | |
| Budget FY25 | 164,527 | 35,154 | 35,748 | 12,945 | 15,942 | 12,942 | 12,949 | 12,949 | 12,947 | 12,949 | 12,947 | 39,657 | 39,000 |
| Actual FY24 | 578,753 | 202,562 | 310,769 | 78,982 | 65,088 | 36,338 | (54,222) | 33,450 | (62,897) | (31,316) | (51,882) | 117,320 | 287,212 |
| Fund Balance | 23,162,568 | 23,697,497 | 23,789,237 | 23,884,159 | 23,905,798 | 23,944,117 | 23,908,368 | 24,017,294 | 23,641,678 | | | | |
| Short Term Investments | 5,024,404 | 5,860,150 | 5,999,766 | 6,228,245 | 6,243,507 | 6,197,378 | 6,094,579 | 6,119,784 | 6,152,316 | | | | |
| Long term Debt | 7,054,500 | 6,894,500 | 6,894,500 | 6,894,500 | 6,894,500 | 6,894,500 | 6,894,500 | 6,554,000 | 6,554,000 | 6,554,000 | | | |
| Accounts Receivable | 575,817 | 534,210 | 580,869 | 462,914 | 520,419 | 468,882 | 442,059 | 480,355 | 171,533 | | | | |
| Inventory | 537,134 | 546,740 | 607,278 | 700,760 | 676,670 | 708,904 | 703,618 | 714,024 | 644,493 | | | | |

CITY OF TAYLORSVILLE
FY25 REVENUE AND INCOME SUMMARY COMPARED
GENERAL GOVERNMENT

| | Year to Date | Jul-24 | Aug-24 | Sep-24 | Oct-24 | Nov-24 | Dec-24 | Jan-25 | Feb-25 | Mar-25 | Apr-25 | May-25 | Jun-25 |
|-------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------------|----------|----------|----------|----------------|
| General Gov Fund | | | | | | | | | | | | | |
| Revenue: | | | | | | | | | | | | | |
| Actual FY25 | 1,409,070 | 132,176 | 158,821 | 166,078 | 207,350 | 219,036 | 167,439 | 125,040 | 124,486 | 108,643 | | | |
| Budget FY25 | 1,264,154 | 129,048 | 116,922 | 106,547 | 165,547 | 239,322 | 180,351 | 106,848 | 114,222 | 105,347 | | | |
| Actual FY24 | 1,291,658 | 143,560 | 130,282 | 22,635 | 219,425 | 275,379 | 132,718 | 172,242 | 116,211 | 79,206 | 107,347 | 113,972 | 107,601 |
| Oper Income: | | | | | | | | | | | | | |
| Actual FY25 | 122,585 | 30,259 | (51,889) | 4,471 | 85,401 | 56,298 | 38,087 | (19,000) | 9,333 | (30,374) | | | |
| Budget FY25 | (146,205) | (18,594) | (30,724) | (77,109) | (12,107) | 76,170 | 32,693 | (40,799) | (33,428) | (42,307) | | | |
| Actual FY24 | (48,389) | 25,170 | 18,906 | (95,246) | 81,588 | 162,796 | (222,715) | 45,314 | (24,324) | (39,878) | 44,143 | (58,667) | (40,041) |
| Non-Oper Income: | | | | | | | | | | | | | |
| Actual FY25 | 63,551 | (3,531) | 17,946 | 8,146 | 5,940 | 10,831 | 7,155 | 7,802 | 3,389 | 5,874 | | | |
| Budget FY25 | 72,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | 8,000 | | | |
| Actual FY24 | 77,829 | 3,168 | 7,490 | 7,003 | 7,463 | 7,970 | 8,810 | 16,383 | 8,246 | 11,296 | 8,000 | 8,000 | 8,000 |
| Total Income: | | | | | | | | | | | | | |
| Actual FY25 | 186,138 | 26,728 | (33,943) | 12,616 | 91,341 | 67,128 | 45,242 | (11,198) | 12,723 | (24,499) | | | |
| Budget FY25 | (74,205) | (10,594) | (22,724) | (69,109) | (4,107) | 84,170 | 40,693 | (32,799) | (25,428) | (34,307) | | | |
| Actual FY24 | 29,440 | 28,338 | 26,397 | (88,243) | 89,050 | 170,766 | (213,905) | 61,696 | (16,078) | (28,582) | (57,313) | (50,667) | (104,541) |
| Street Department | | | | | | | | | | | | | |
| Expenses: | | | | | | | | | | | | | |
| Actual FY25 | 243,223 | 2,941 | 81,084 | 11,066 | 31,850 | 50,676 | 16,737 | 27,527 | 10,761 | 10,580 | | | |
| Budget FY25 | 214,012 | 17,003 | 17,003 | 42,004 | 47,004 | 23,000 | 17,003 | 16,999 | 16,998 | 16,998 | | | |
| Actual FY24 | 121,187 | 16,303 | 8,304 | 7,928 | 43,937 | 11,545 | 6,937 | 13,815 | 8,223 | 4,195 | 41,998 | 41,998 | 16,997 |
| Police Department | | | | | | | | | | | | | |
| Expenses: | | | | | | | | | | | | | |
| Actual FY25 | 779,001 | 77,344 | 84,534 | 94,269 | 89,223 | 86,233 | 88,600 | 80,574 | 76,727 | 101,497 | | | |
| Budget FY25 | 867,114 | 96,344 | 96,344 | 96,344 | 96,346 | 96,349 | 96,348 | 96,347 | 96,345 | 96,347 | | | |
| Actual FY24 | 695,207 | 53,313 | 75,673 | 87,946 | 66,118 | 78,658 | 88,648 | 72,480 | 82,980 | 89,411 | 96,347 | 96,346 | 96,346 |
| Capital Outlay Budget: | | | | | | | | | | | | | |
| UI Health Facility | 750,000 | | | 50,000 | 150,000 | 200,000 | 250,000 | 100,000 | | | | | |
| School Sidewalk | - | | | - | - | - | - | - | | | | | |
| Total | 750,000 | | | 50,000 | 150,000 | 200,000 | 250,000 | 100,000 | | | | | 362,500 |
| Grant Proceeds | 750,000 | | | 50,000 | 150,000 | 200,000 | 250,000 | 100,000 | | | | | 290,000 |
| Net Cash Outlay | - | | | - | - | - | - | - | | | | | 72,500 |
| Fund Balance | 1,945,565 | 1,911,621 | 1,924,238 | 2,015,579 | 2,082,707 | 2,127,949 | 2,116,751 | 2,129,473 | 2,104,974 | | | | |
| Short Term Investments | 1,945,752 | 1,888,004 | 1,739,325 | 1,696,041 | 1,816,228 | 1,828,288 | 1,833,293 | 1,841,127 | 1,846,414 | | | | |
| Accounts Receivable | 53,513 | 107,026 | 247,539 | 185,513 | 169,218 | 237,813 | 177,135 | 146,642 | 216,404 | | | | |

Motion was made by Commissioner Hilbert and seconded by Mayor Spencer to invoice 10207 submitted by John N Harris CPA in the amount of \$2,475.00 for March accounting services. Motion carried with a vote of 5-0.

Item # 7 – Old Business

a. Mowing contract

Steve Biven, City Clerk, asked attorney Robert Myles to review the mowing contract so Mayor Spencer can sign.

b. City Clerk Job Description

Steve Biven, City Clerk, addressed the Commission to see if the Commission wanted to adopt the new City Clerk Job Description.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to adopt the new City Clerk Job Description with the change to the number of years of experience to four years instead of five years and to have attorney Robert Myles draw up a municipal order. Motion carried with a vote of 5-0.

c. PVA Charge for Assessments

Steve Biven, City Clerk, addressed the Commission regarding asking the PVA office for payment compensation for additional costs incurred by the City of Taylorsville to send corrected property tax bills to residents after the PVA office sent incorrect property valuations.

Motion was made by Mayor Spencer and seconded by Commissioner Bentley to send a letter to the PVA office asking for compensation for the costs that the City of Taylorsville incurred for sending incorrect property tax bills to residents. Motion carried with a vote of 5-0.

d. Organizational Chart

Steve Biven, City Clerk, addressed the Commission with an organizational chart that he would like the Commission to approve. Mayor Spencer questioned whether the Public Works Director should be over the front office or if the City Clerk should.

e. United Upgrade

Stacey Crenshaw gave an update on the Alliance upgrade. Mrs. Crenshaw addressed the Commission with a request to close the front office on April 14th from 1:00 pm to 4:00 pm for training on the new system.

Robert Myles, City Attorney, asked that Stacey Crenshaw change the verbiage on the water bills from asking that customers not use DOXO for making payments to advise customers that payments made by DOXO will not be posted for several days after payment.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to approve closing the front office on April 14th from 1:00 pm to 4:00 pm for training on the new alliance software. Motion carried with a vote of 5-0.

f. Unpaid Property Tax

Stacey Crenshaw, Front Office Lead, gave an update on the unpaid property tax. Unpaid property tax has dropped to 1,328.72.

g. City Hall Annex Renovations

Harold Compton, Public Works Director, addressed the Commission regarding the window contract with Brian Bentley Construction, Inc. Mr. Bentley would like for the City of Taylorsville to drop the requirement of a bond to proceed with the installation of new windows.

Motion was made by Mayor Spencer and seconded by Commissioner Spears to drop the requirement for Brian Bentley Construction, Inc. to acquire a bond to install the new

windows for the City of Taylorsville. Motion carried with a vote of 4-0. Commissioner Bentley abstained from the vote.

h. Mold remediation

Steve Biven, City Clerk, asked the Commission if they would like the companies that have submitted quotes for mold remediation to present their findings and the costs that it will take to remediate the mold from the City of Taylorsville offices. The Commission stated that they would like to hear presentations for mold remediation.

Item #8 – New Business

i. Police – Brian Sumner, Police Chief

- a. Brian Sumner, Police Chief, addressed the Commission with the February report. There were 10 citations, 235 complaints, 130 school visits, 0 DUIs, 237 business checks, and 28 county runs that were mostly backups.
- b. Brian Sumner, Police Chief, informed the Commission that the City of Taylorsville Police Department was awarded a grant for body armor through the Attorney General's Office.
- c. Chief Sumner stated that KLC sent safety and liability personnel to go over KLC's current policy. The City of Taylorsville Police Department only had five recommendations.

ii. Utility – Harold Compton, Public Works Director

- a. Harold Compton, Public Works Director, addressed the Commission with the need to upgrade the current telemetry system. The current system is obsolete.
Motion was made by Mayor Spencer and seconded by Commissioner Spears to approve getting a new telemetry system. Motion carried with a vote of 5-0.
- b. The motor of the truck that is assigned to Scott Williams is out, and it will cost \$8,500 to replace the motor. Mr. Biven asked if Mr. Compton could get quotes for a used truck.
Motion was made by Mayor Bell and seconded by Commissioner Hilbert to get quotes for a used truck. This is in addition to the two trucks that have already been approved. Motion carried with a vote of 5-0.
- c. Commissioner Hilbert thanked the Public Works Department for fixing the problem at All Saints Catholic Church with the standing water.

Item # 9 Legal

i. KLC Ethics Training

- a. Robert Myles, City Attorney, addressed the Commission regarding KLC upgrading our current ethics ordinance and providing training. The cost for a KLC representative to update our current ethics ordinance and to conduct training is \$750.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to approve payment of \$750 for KLC to update our current ethics ordinance and to conduct training. Motion carried with a vote of 5-0.

- b. Robert Myles, City Attorney, addressed the Commission regarding the City of Taylorsville ordinances which are not codified, they are simply numbered. Attorney Myles contacted the American Legal Publications to go through the codifications process on all City of Taylorsville's ordinances. Attorney Myles has not received a quote but will bring it to the Commission when it is received.

ADJOURN TO EXECUTIVE SESSION

Item #10 - Executive Session

Motion was made by Mayor Spencer and seconded by Commissioner Bentley to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 5-0.

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

Deliberations on the future acquisition or sale of real property by a public agency; when publicity would be likely to affect the value of the property.

These matters need to be discussed in closed session to protect confidentiality.

RETURN TO OPEN SESSION

Item #11

Motion was made by Mayor Spencer and seconded by Commissioner Bentley to return to Open Session. Motion carried 5-0.

ADJOURN METTING

Item #12

**Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to adjourn meeting.
Motion carried 5-0.**

Karen Spencer, Mayor

Stephen A. Biven, City Clerk

Karen Spencer Mayor
Karen Spencer, Mayor

Stephen A. Biven
Stephen A. Biven, City Clerk