

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

January 28, 2025

The City of Taylorsville City Commission held a Regular Meeting on January 28, 2025, at 5:00 p.m. at the City Hall Annex.

Present were:

Karen Spencer, Mayor
Kathy Spears, Commissioner
Roy Bell, Commissioner
Diana Hilbert, Commissioner
Courtney Bentley, Commissioner

Staff present:

Robert Myles, City Attorney
Harold Compton, Public Works Director
Kim Forrest, Co-Treasurer/HR
Steve Fowler, Citation Officer
Stacey Crenshaw, Front Office Lead

Steve Biven, City Clerk
Jan Merzweiler, Co-Treasurer/AP
Brian Sumner, Police Chief
Keith Waldrige, Assistant Public Works Director

Item #1 – Opening Remarks & Pledge of Allegiance (Mayor)

Police Chief Sumner led the meeting with the Pledge of Allegiance. Commissioner Bell started the meeting with a prayer. Clerk Biven called the roll.

Item #2 – Approval of Minutes – December 19, 2024 Comments by the Mayor

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to approve the minutes of December 19, 2024. Motion carried with a vote of 5-0.

Item #3 - Ordinance #449 - Agricultural Zone Pertaining to Craft Distillery (2nd Reading) - Julie Sweazy, Planning & Zoning

Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to approve Ordinance #449 as presented by Planning & Zoning requiring the input of the Board of Adjustments for Conditional Use Permits. Motion carried with a vote of 5-0.

Item #4 – Ordinance #450 -Industrial & Agricultural Zone Pertaining to Craft Distillery – Julie Sweazy, Planning & Zoning

Motion was made by Mayor Spencer and seconded by Commissioner Bentley to approve Ordinance #450 as presented by Planning & Zoning requiring the input of the Board of Adjustments for Conditional Use Permits. Motion carried with a vote of 5-0.

Ms. Sweazy will be bringing back many more ordinances on this matter at the next meeting.

Item #5 – Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

i. Hockstrasser Water Project -

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission with an update on this project. A pre-construction conference was held, and construction will begin on February 3rd.

ii. Highway 660 Pump Station –

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission regarding his billing process and presented his contract to them which details his rate structure for normal services and those projects where Rural Development rates apply. He presented a bill under each scenario, one for work done prior to this being a formal project (contract rates) and one for work done with this now being an official project (RD rates) having been bid.

Motion was made by Commissioner Spears and seconded by Mayor Spencer to approve Invoice # 23026-10 Pump Station- General for \$6,586. Motion carried with a vote of 5-0.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to approve Invoice # 23026-Pumps-1 for \$10,101.63. Motion carried with a vote of 5-0.

Mr. Sisler also discussed that the city will need to decide on how to fund this project. He reported on several loan programs and applications and stated that the city may decide to fund it out of Water/Sewer Funds instead of loan money.

Item #6 – New Business

a. Department Reports

i. Financial Report

1. Homeserve Agreement

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to not enter into an agreement with Homeserve as previously decided. Motion carried with a vote of 5-0.

2. Voice Internet Over Phone

AGC will make a presentation to the Commission regarding the benefits of a Voice Over Internet Phone service.

ii. Police – Brian Sumner, Police Chief

- a. Brian Sumner, Police Chief, addressed the Commission regarding the ABC license due date of January 31st and explained that we contracted with the County and Scot Heath to monitor these activities and be our ABC Administration

Motion made by Mayor Spencer and seconded by Commissioner Hilbert to authorize the City Attorney to send a letter to Rev. Lewis regarding the legality of the proposed sale of alcohol near his church. Motion carried 5-0.

iii. Utility – Harold Compton, Public Works Director

- a. Clerk Biven explained the mowing contracts that the city advertises for annually. Last year the City employees performed mowing services for the water fund sites. **Motion was made by Commissioner Hilbert and seconded by Commissioner Bentley to bid for Mowing Services. Motion carried with a vote of 5-0.**
- b. A discussion was held concerning the Street Department, snow removal and sidewalk repair and maintenance, as well as how they relate to the General Fund. Attorney Myles recommended passing an ordinance to clarify and address sidewalk responsibilities.
- c. Harold Compton, Public Works Director, addressed the Commission about bringing an image of the specific window that will be used as a replacement for the windows at city hall, for Commission review.
- d. Mr. Compton addressed the need for new lights at the city hall front office now, as opposed to waiting for a bigger light replacement project involving all of city hall and the police department. The ceiling and wiring were also discussed. Mr. Compton will address those issues also.

Motion was made by Commissioner Hilbert and seconded by Commissioner Bentley to replace the current lights in the City Hall front office with LED lights as needed. Motion carried with a vote of 5-0.

- e. Mr. Compton explained his plans for repair of the hole in the parking lot entrance to City Hall.
- f. Mr. Compton discussed building a Salt Building at the McAlister Pump Station instead of behind the Public Works building. It would be more efficient to operate from that site. He'd like to construct a facility to house

150 tons of salt, concrete walls, roof, some sort of doorway yet to be determined. The mayor suggested using concrete barriers used for highway constriction, stacking them 3-high and using a PVC roof. Mr. Compton thought the residents living nearby might complain about the appearance of such a building. He'd like to get it designed so that he will have a plan in place to put out for bid so that he wasn't responsible for any issues with how it was designed. His ballpark estimate of the cost was \$60,000. It would be easier also to wash the equipment at that site. He asked that SME design it. The mayor would like us to bid the building and Commissioner Hilbert wanted to have the Contractor develop specifications based on what the city is needing. Clerk Biven asked if they prefer to put out a Request for Proposals based on the parameters determined by the city as far as space, entrance, etc. They thought it would be more cost-effective for the city to do it that way. Commissioner Bell believed that Mr. Compton knows what he wants and can build that into an RFP.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to put out an RFP for the construction of a Salt Building. Motion carried with a vote of 5-0.

Item #7 - General Government

a. Orientation

The City Commission was in agreement to provide them with an updated version of the Orientation Binders formulated a few years ago for the new commission. Clerk Biven will provide that information to the Commission and await direction from the Commission after having looked at the information.

Clerk Biven also mentioned returning to the pre-covid set up that had the City Clerk and City Attorney sit at the dais with the Commission.

Clerk Biven also discussed meeting procedures and motions with the Commission. Attorney Myles elaborated and wanted something more thorough. He will bring this back up when the Commission has its meeting on Ethics.

Item #8 – Legal

- a. Robert Myles, City Attorney, addressed the Commission regarding land that the city is negotiating for with the owner of property to locate the 660 Pump Station. The property owner is asking \$75,000 for an acre of property on HWY 60 and several other items listed to address other issues.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to have the city attorney draft up a real estate contract to be brought back before the Commission for the purchase of property for construction of the HWY 660 Pump Station. Motion carried with a vote of 5-0.

Item #9 – General Government (cont.)

b. Water Loss

Mayor Spencer asked about obtaining reports on our water loss, Mr. Compton explained the difference between water loss during our operation and water bought but not sold to the public. He will provide that information to the Commission. Ms. Crenshaw referenced the monthly report developed by Ms. Forrest regarding water sold, Mr. Compton explained differences between reporting periods that the Louisville Water Company provides.

The mayor inquired about the need to move forward with drone technology. Clerk Biven preferred waiting until a new finance person was on board to oversee it. Mr. Compton was impressed with the presentation on the matter and was in support of pursuing drone use and developing GPS of our waterlines.

ADJOURN TO EXECUTIVE SESSION

Item #10 - Executive Session

Motion was made by Mayor Spencer and seconded by Commissioner Bentley to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 5-0.

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

Deliberations on the future acquisition or sale of real property by a public agency; when publicity would be likely to affect the value of the property.

These matters need to be discussed in closed session to protect confidentiality.

RETURN TO OPEN SESSION

Item #11

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to return to Open Session. Motion carried 5-0.

Item #12

Motion made by Mayor Spencer and seconded by Commissioner Hilbert to approve entering into a contract with John Harris, CPA for financial services due to the city not having a comptroller. Motion carried 5-0.

ADJOURN METTING

Item #13

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to adjourn meeting. Motion carried 5-0.


Karen Spencer, Mayor


Stephen A. Biven, City Clerk