

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

November 12, 2024

The City of Taylorsville City Commission held a Regular Meeting on November 12, 2024, at 5:00 p.m. at the City Hall Annex.

Present were:
Karen Spencer, Mayor
Kathy Spears, Commissioner
Diane Bowens, Commissioner
Diana Hilbert, Commissioner
Abbigail Nation, Commissioner

Staff present:

Steve Biven, City Clerk
Harold Compton, Public Works Director
Jan Merzweiler, Co-Treasurer/AP
Brian Sumner, Police Chief
Keith Walldridge, Asst. Public Works Director

Robert Myles, City Attorney
Dan Burke, Comptroller
Kim Forrest, Co-Treasurer/HR
Steve Fowler, Code Enforcement Officer

Item #1 – Consent Calendar

Steve Biven, City Clerk, addressed the Commission regarding the purchase of two used vehicles for the Water and Sewer department. Mr. Biven stated that Commissioner Nation made a motion at the October 8, 2024, Commission meeting after executive session that was seconded by Commissioner Hilbert which stated, “that due to an emergency, Public Works Director Compton is to purchase two used vehicles”. The motion was carried with a vote of 5-0.

There has been one vehicle that has been purchased. Mr. Biven asked the Commission if they would like to amend the motion or keep the motion as it was and purchase an additional vehicle. Commissioner Hilbert asked Mr. Compton if his department needed an additional vehicle. Mr. Compton stated that an additional vehicle is needed before the next fiscal year. The motion was not amended.

Motion was made by Commissioner Bowens and seconded by Commissioner Spears to approve the Consent Calendar for November without changes. carried with a vote of 5-0.

Item #2 – Comments by the Mayor

No report given at this time.

Item # 3- Reports on Meetings Attended by Commission Members

No report was given at this time.

Item #4 - Commissioners Report on Departments

No report was given at this time.

Item #5 – Ordinance #449 – Industrial Zone Pertaining to Craft Distillery (1st Reading) – Julie Sweazy, Planning & Zoning

Julie Sweazy, Planning and Zoning Administrator, gave the first reading of Ordinance #449, amending Article III Section 300.3 of the Taylorsville-Spencer County Zoning Regulations amending conditional uses allowed ag-1, agricultural zone pertaining to Craft Distillery class B.

Item #6 – Ordinance #450 – Industrial Zone Pertaining to Craft Distillery (1st Reading) – Julie Sweazy, Planning & Zoning

Julie Sweazy, Planning and Zoning Administrator, gave the first reading of ordinance #450, amending conditional uses allowed 1-1, industrial zone pertaining to Craft Distillery Class B.

Julie Sweazy asked the Commission to review both ordinances and make any comments that are needed or adopt the ordinances as the Planning Commission proposed at the November 26th meeting.

Julie Sweazy advised the Commission that Planning and Zoning is working on ordinances for microbreweries and small farm winery's as well as medicinal cannabis dispensaries. Ms. Sweazy attended training on medicinal cannabis dispensaries. Ms. Sweazy advised the Commission that the City of Taylorsville will need to work on an ordinance to govern where medicinal cannabis dispensaries can be located if the City is chosen for a dispensary.

Item #7 – Main Street (Beverly Ingram, Main Street Manager)

Beverly Ingram, Main Street Manager, advised the Commission that the Christmas decorations are in place.

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to approve Beverly Ingram's hours for work as Main Street Manager for the month of October. Motion carried with a vote of 5-0.

Item #8 – Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

i. 2024 Water Improvement Projects –

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission with an update on 2024 Water Improvement Projects. Mr. Sisler is applying for SRF money to fund the cast iron pipe and AC lines. They are working with KIPDA and the Division of Water to get the data needed to apply for low-interest loans. They are also working on an application for the work that needs to be done to extend the waterline from the city limits up Mt. Washington Road. Both applications require the same information. Applications are due in the middle of December. The loan is a federal loan that is a twenty-year loan at 2% interest. If the City of Taylorsville is awarded the loan, funding wouldn't be available until June of 2025.

ii. City/County Sewers & Asset Inventory Report-

Joe Sisler, Sisler-Maggard Engineering, LLC, gave an update on the Asset Inventory report. Mr. Sisler stated that Sisler-Maggard Engineering, LLC. has received the asset inventory list from Harold Compton and has completed about 90% of the Asset Inventory report. Mr. Sisler stated that he should have the report submitted before the next Commission meeting.

iii. Lily Pike Pump Station –

Joe Sisler, Sisler-Maggard Engineering, LLC, gave an update on the Lily Pike Pump Station project. There is only one punch list item that needs to be addressed before the project is complete.

iv. Hochstrasser Water Project-

Harold Compton, Public Works Director, addressed the Commission with a request for the Commission to approve putting the Hochstrasser Water project out to bid to replace about 2,000 feet of waterline with 6-inch pipe. The cost is estimated at \$225,000. They will need to amend the 2024-2025 budget to add the expense because this will be funded out of the Water Department budget. They will not apply for a loan for this project.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to approve getting bids for the Hochstrasser Water Project. The project is estimated at \$225,000 and the city will amend the Water Department 2024-2025 budget to cover the costs. Motion carried with a vote of 5-0.

v. **Sidewalks –**

Joe Sisler, Sisler-Maggard Engineering, LLC, gave an update on the Sidewalk project. Mr. Sisler stated that Frankfort has asked Sisler-Maggard Engineering, LLC, to make a couple of changes that have to do with the entrance from the sidewalk onto the school property. They have made the requested changes and are waiting for an answer from Frankfort.

vi. **660 Pump Station –**

Joe Sisler, Sisler-Maggard Engineering, LLC, gave an update on the 660 Pump Station. Mr. Sisler asked that the Commission address the land acquisition in Executive Session.

Item 9 - Old Business

Animal Shelter –

Steve Biven, City Clerk, addressed the Commission with the easement that Judge Scott Travis emailed Mr. Biven for the Animal Shelter. Mr. Biven stated that the City of Taylorsville has donated \$5,000 to the Animal Shelter.

Harold Compton, Public Works Director, asked if the Spencer County Fiscal Court will need a letter from the Spencer County School Board to give permission for the Animal Shelter to use the sewer line that is the property of SCSB.

Item # 10 – New Business

i. Financial Report – Dan Burke, City Comptroller

a. Financial Report

CITY OF TAYLORSVILLE FY25 REVENUE AND INCOME SUMMARY COMPARED WATER AND SEWER

	Year to Date	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
Water & Sewer Dept.													
Revenue:													
Actual FY25	2,369,211	611,890	622,448	613,493	521,379								
Budget FY25	2,254,237	581,060	581,059	546,059	546,059	546,059	546,060	546,061	546,061	546,061	546,061	587,060	586,060
Actual FY24	2,200,759	594,825	508,780	580,417	516,737	528,239	475,338	485,326	475,974	446,965	500,880	533,484	921,051
Oper Income:													
Actual FY25	279,645	81,589	61,770	70,953	65,333								
Budget FY25	5,122	12,237	12,831	(9,972)	(9,975)	(9,975)	(9,968)	(9,968)	(9,970)	(9,968)	(9,970)	15,740	16,087
Actual FY24	267,130	183,750	(17,818)	58,160	43,038	11,726	(78,804)	9,700	(86,142)	(55,620)	(63,930)	95,313	249,381
Non-Oper Income:													
Actual FY25	550,360	26,825	473,159	20,787	29,589								
Budget FY25	94,668	22,917	22,917	22,917	25,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,913
Actual FY24	390,271	18,812	328,587	20,822	22,049	24,612	24,582	23,750	23,245	24,304	12,048	22,007	37,830
Total income:													
Actual FY25	830,005	108,414	534,929	91,740	94,922								
Budget FY25	99,790	35,154	35,748	12,945	15,942	12,942	12,949	12,949	12,947	12,949	12,947	39,657	39,000
Actual FY24	657,400	202,562	310,769	78,982	65,088	36,338	(54,222)	33,450	(62,897)	(31,316)	(51,882)	117,320	287,212
Fund Balance		23,162,568	23,697,497	23,789,237	23,884,159								
Short Term Investments		5,024,404	5,860,150	5,999,766	6,228,245								
Long term Debt		7,054,500	6,894,500	6,894,500	6,894,500								
Accounts Receivable		575,617	534,210	580,869	462,914								
Inventory		537,134	546,740	607,278	700,760								

**CITY OF TAYLORSVILLE
FY25 REVENUE AND INCOME SUMMARY COMPARED
GENERAL GOVERNMENT**

	Year to Date	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
<u>General Gov Fund</u>													
Revenue:													
Actual FY25	664,425	132,176	158,821	166,078	207,350								
Budget FY25	518,064	129,048	116,922	106,547	165,547	239,322	180,351	106,848	114,222	105,347	107,347	113,972	107,601
Actual FY24	515,902	143,560	130,282	22,635	219,425	275,379	132,718	172,242	116,211	79,206	187,731	145,774	77,331
Oper Income:													
Actual FY25	68,241	30,259	(51,889)	4,471	85,401								
Budget FY25	(308,534)	(18,594)	(30,724)	(127,109)	(132,307)	82,170	32,693	(40,799)	(33,428)	(42,307)	(40,313)	(33,667)	(40,041)
Actual FY24	30,418	25,170	18,906	(95,246)	81,588	162,796	(222,715)	45,314	(24,324)	(39,878)	44,143	5,212	(60,458)
Non-Oper income:													
Actual FY25	28,501	(3,531)	17,946	8,146	5,940								
Budget FY25	232,000	8,000	8,000	58,000	158,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	(64,500)
Actual FY24	25,124	3,168	7,490	7,003	7,463	7,970	8,810	16,383	8,246	11,296	11,472	12,911	(13,452)
Total Income:													
Actual FY25	96,742	26,728	(33,943)	12,616	91,341								
Budget FY25	(76,534)	(10,594)	(22,724)	(69,109)	25,893	90,170	40,693	(32,799)	(25,428)	(34,307)	(32,313)	(25,667)	(104,541)
Actual FY24	55,542	28,338	26,397	(88,243)	89,050	170,766	(213,905)	61,696	(16,078)	(28,582)	55,615	18,123	(73,910)
<u>Street Department</u>													
Expenses:													
Actual FY25	126,941	7,941	81,084	11,066	31,850								
Budget FY25	123,014	17,003	17,003	42,004	47,004	23,000	17,003	16,999	16,998	16,998	41,998	41,998	16,997
Actual FY24	76,472	16,303	8,304	7,928	43,937	11,545	6,937	13,815	8,223	4,195	19,686	7,474	11,696
<u>Police Department</u>													
Expenses:													
Actual FY25	345,370	77,344	84,534	94,269	89,223								
Budget FY25	385,378	96,344	96,344	96,344	96,346	96,349	96,348	96,347	96,345	96,347	96,347	96,346	96,346
Actual FY24	283,050	53,313	75,673	87,946	66,118	78,658	88,648	72,480	82,960	89,411	90,783	90,497	98,326
<u>Capital Outlay Budget:</u>													
UL Health Facility	750,000			50,000	150,000	200,000	250,000	100,000					
School Sidewalk	362,500												362,500
Total	1,112,500			50,000	150,000	200,000	250,000	100,000					
Grant Proceeds	1,040,000			50,000	150,000	200,000	250,000	100,000					362,500
Net Cash Outlay	72,500												
Fund Balance		1,945,565	1,911,621	1,924,238	2,015,579								
Short Term Investments		1,945,752	1,888,004	1,739,325	1,696,041								
Accounts Receivable		53,513	107,026	247,539	185,513								

b. KLC Liability Grant

Dan Burke, City Comptroller, addressed the Commission advising the Commission that he applied for a liability grant of \$3,000 because the City of Taylorsville uses remote meters which reduces the liability insurance. Mr. Burke needs the Commission to make a motion to approve the KLC liability grant.

Motion was made by Mayor Spencer and seconded by Commissioner Nation to approve submitting the KLC liability grant so the City of Taylorsville can receive \$3,000 for usage of remote meters. Motion carried with a vote of 5-0.

c. HomeServe Water Line Insurance

Dan Burke, City Comptroller, addressed the Commission regarding the agreement between HomeServe Water Line Insurance and the City of Taylorsville. Mr. Burke asked that the Commission review the contract before the next Commission meeting so they can approve the contract between HomeServe and the City of Taylorsville if they choose.

d. School Park Committee

Dan Burke, City Comptroller, addressed the Commission regarding an update on the School Park Committee. Britany Vito, Spencer County Deputy Judge, is looking into grants that the County/City can apply to receive. The Park Committee has been compiling a list of ideas that the park can be used for, but everything is very preliminary. Mr. Burke asked the Commission to submit any ideas that they may have.

Commissioner Spears would like a list of who is on the School Park Committee.

Britany Vito, Spencer County Deputy Judge will put a Memorandum Of Understanding for Spencer County and the City of Taylorsville to work together on the project.

e. Purchase Order Procedure –

Dan Burke, City Comptroller, addressed the Commission regarding modifications that he made to the City of Taylorsville's purchase order procedure. Mr. Burke requested that the Commissioners review the modified purchase order procedure and make comments as needed or approve the modified purchase order procedure at the next Commission meeting.

ii. Police – Brian Sumner, Police Chief

- a. Brian Sumner, Police Chief, addressed the Commission with the September report. There were 2 citations, 192 complaints, 115 school visits, 1 DUIs, 254 business checks, and 22 county runs that were mostly backups.
- b. Brian Sumner, Police Chief, presented to the Commission information regarding Police Officer, Mike Dixon, involvement in a collision in the KS16 Charger that resulted in damages to the vehicle estimated at \$4,500 to \$6,700. Chief Sumner is waiting for an update from the insurance company.
- c. Brian Sumner, Police Chief, addressed the Commission regarding the approval of the BACKUPPS application. Robert Myles, City Attorney, has completed the required documentation that needs the Commissioners approval.
- d. Steve Biven, City Clerk, addressed the Commission to get approval on Resolution No, 2024-008 and the Interlocal Agreement to allow the City of Taylorsville Police Department and Spencer County, Kentucky Sheriff's Department to enter into an agreement with BACKUPPS.

Motion was made by Commissioner Nation and seconded by Mayor Spencer to approve the application for BACKUPPS. Motion carried with a vote of 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to approve a resolution No. 2024-008 approving an amendment to the interlocal agreement creating the Bluegrass and Central Kentucky Unified Police Protection Systems (BACKUPPS) and authorizing the Mayor to sign all relevant documents. Motion carried with a vote of 5-0.

Motion was made by Commissioner Nation and seconded by Commissioner Bowens to approve the 29th amendment to the interlocal agreement creating a Bluegrass and Central Kentucky Unified Police Protection System (BACKUPPS). The agreement is amended to add The City of Taylorsville Police Department and the Spencer County, Kentucky Sheriff's Department to the Bluegrass and Central Kentucky Unified Police Protection System (BACKUPPS), with corrections to listing Scott Herndon as Sheriff. This needs to be changed to Sheriff Andrew Ware. There is also a typing error that needs to be corrected in the fourth paragraph from Wherea to Whereas. Motion carried with a vote 5-0.

Motion was made by Commissioner Nation and seconded by Commissioner Bowens to approve the 29th amendment to the interlocal agreement creating a Bluegrass and Central Kentucky Unified Police Protection System (BACKUPPS). Certification. The City of Taylorsville, Kentucky desires to join the BACKUPPS Interlocal agreement, and its legislative body has duly approved an Amendment to the Agreement adding the City of Taylorsville as a Party thereto and whereas, the City of Taylorsville, Kentucky is required to certify its eligibility for joining the Agreement. Motion carried with a vote of 5-0.

- e. Steve Biven, City Clerk, reminded the Commission regarding a letter sent to Scott Heath, ABC Officer, from Reverend John A. Lewis, Senior Pastor of Second Baptist Church in April of 2023, expressing concerns regarding the proposed sale of beer and/or intoxication liquors at the former Marathon gas station. Reverend John A. Lewis has concerns regarding the proximity of the mini mart to the church.
Scot Heath, ABC Officer stated in an email that no application for a liquor license has been submitted at this time. Mr. Scot advised that the state and city do not have a minimum distance requirement for beer/liquor sales. Mr. Scot will bring it to the Commission if there is a liquor license application submitted.
 - f. Steve Fowler, Citation Officer, addressed the Commission regarding the 114 West Main Street house that has been condemned and is going to be demolished. Mr. Fowler spoke with the family who are residing in the house. The family stated that the father-in-law is still living in the house and is trying to find other accommodation.
- ii. Utility – Harold Compton, Public Works Director**
- a. Mr. Compton addressed the Commission with a Surplus Property Resolution. Mr. Compton would like for the Commission to approve Resolution No. 2024-005, a resolution of the City

of Taylorsville declaring certain specified city property to be surplus property with a \$20,000 reserve for the backhoe.

Motion was made by Commissioner Nation and seconded by Mayor Spencer to approve Resolution 2024-005 a resolution of the City of Taylorsville declaring certain specified city property to be surplus property with a reserve price of \$20,000 for the backhoe. Motion carried with a vote of 5-0.

- b. Steve Biven, City Clerk, provided the Commission with a list of certifications the Water and Sewer department employees have attained.
- c. Harold Compton, Public Works Director, addressed the Commission with a price for the windows at City Hall. The price is \$1,564 to install two additional windows at City Hall. Mr. Compton sent a copy of the contract to Robert Myles, City Attorney, for review. Mr. Compton clarified that the price of \$1,564 is in addition to the original quote of \$12,779 to replace all the windows at City Hall.

Item # 11 – General Government

- a. Kathy McClain, President of the local Historical Society, thanked the City of Taylorsville for taking care of the Pioneer Cemetery. Ms. McClain stated that the Local Historical Society plans to install an arched entry at the opening of the cemetery. The arched entry will be aluminum and stand 18 feet tall and 11 feet wide.
- b. Steve Biven, City Clerk, addressed the Commission with a request from the Kentucky Housing Association to put a notice in the Spencer Magnet regarding the renovations that are going to take place at the Spencer Village apartment complex. Mr. Biven asked if the Commission had any comments or questions regarding the notice being placed in the Spencer Magnet. Mayor Spencer stated that she has been contacted by residents who stated that they are being forced to move out of their apartments while renovations are taking place. She has not been given documentation stating that residents must move during renovations, however, she asked Steve Biven to call the Kentucky Housing Association to see if the accusations are true. Mayor Spencer asked Mr. Biven to find out if the residents will be given accommodation while the renovation is being done if they have to move during that time.

Item #12 – Legal

- a. Ordinance #451 – Amendment to Tourism Ordinance Confirming Changes to KRS 91A. Robert Myles, City Attorney, gave the first reading of Ordinance 452, an ordinance to amend the Taylorsville-Spencer County Recreation, Tourist and Convention Commission Ordinance adopted jointly by the Taylorsville City Commission and the Spencer County Fiscal Court.

Item #13 – Elected Officials’ Comments (Mayor & City Commissioners)

- b. Commissioner Nation addressed the Commission regarding complaints that she has received about the removal of the American flags on Main Street before Veterans Day so that Christmas decorations could be placed on Main Street. The Main Street Association removed the flags so they could install Christmas decorations. Commissioner Nation asked that the upcoming Commission communicate better with the Main Street Association regarding when decorations on Main Street.

ADJOURN TO EXECUTIVE SESSION

Item #14 - Executive Session

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 5-0.

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

These matters need to be discussed in closed session to protect confidentiality.

Deliberations on the future acquisition or sale of real property by a public agency; when publicity would be likely to affect the value of the property.

These matters need to be discussed in closed session to protect confidentiality.

RETURN TO OPEN SESSION

Item #15

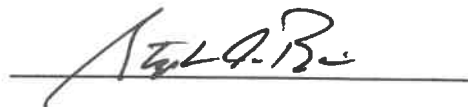
Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to return to Open Session. Motion carried 5-0.

ADJOURN MEETING

Item #16- Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to adjourn meeting. Motion carried with a vote of 5-0.

A handwritten signature in cursive script, reading "Karen Spencer", written over a horizontal line.

Karen Spencer, Mayor

A handwritten signature in cursive script, reading "Stephen A. Biven", written over a horizontal line.

Stephen A. Biven, City Clerk