

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

**October 8, 2024**

**The City of Taylorsville City Commission held a Regular Meeting on October 8, at 5:00 p.m. at the City Hall Annex.**

Present were:

Karen Spencer, Mayor  
Kathy Spears, Commissioner  
Diane Bowens, Commissioner  
Diana Hilbert, Commissioner  
Abbigail Nation, Commissioner

Staff present:

Robert Myles, City Attorney  
Harold Compton, Public Works Director  
Dan Burke, Comptroller  
Brian Sumner, Police Chief

Steve Biven, City Clerk  
Jan Merzweiler, Co-Treasurer/AP  
Kim Forrest, Co-Treasurer/HR  
Keith Waldrige, Asst. Public Works Director

**Item #1 – Consent Calendar**

**Motion was made by Mayor Spencer and seconded by Commissioner Bowens to approve the Consent Calendar for October. Motion carried with a vote of 4-0. Minutes for September 17, 2024, and September 24, 2024, will be completed at a later date.**

**Item #2 – Comments by the Mayor**

No report given at this time.

**Item # 3- Reports on Meetings Attended by Commission Members**

No report was given at this time.

**Item #4 - Commissioners Report on Departments**

No report was given at this time.

**Item #5 – Guest speaker – Nathan Nation**

Nathan Nation addressed the Commission with concerns he has regarding street signs and ensuring that all Spencer County residents have access to sewers. Mr. Nation said that Steve Biven stated that per an ordinance the Commission does not take public comments. Mr. Nation stated that he was unaware of such an ordinance but appreciated the Commission hearing him. Mr. Nation stated that the street sign at the firehouse location is missing and has been missing for several years. Mr. Nation also was concerned that the Commission isn't working with Spencer County Fiscal Court to get sewer out to all the residents of Spencer County. Mr. Nation would like to see more cooperation between the county and the city to provide sewer to all Spencer County residents.

Mr. Biven, City Clerk, gave an update to Mr. Nation stating that Beverly Ingram, Main Street Manager, is making an inventory list of all street signs that need to be replaced.

*Commissioner Nation arrived at the Meeting.*

**Item #6 – Animal Shelter, Dan Pharris and Jim Travis, Spencer County Magistrates**

Magistrate Pharris addressed the Commission regarding the new Animal Shelter that is currently under construction. The Spencer County Fiscal Court has invested approximately \$500,000 to provide a new animal shelter. The shelter will have the ability to take cats in as well as dogs. The county is asking the city to install a permanent water meter at a cost of \$5,600 and to contribute to the payment of the water bill. Magistrate Travis stated that the new facility will have a holding area to quarantine animals.

Magistrate Travis also stated that with the new facility they will have the ability to address the stray cat problem that both Spencer County and Taylorsville have by spaying and neutering the stray cats at the new shelter. Magistrate Pharris stated that the animal shelter will benefit both the city and county and because of this they would like the Commission to consider contributing funds for the animal shelter.

Steve Biven, City Clerk, asked what size of meter they would need. Magistrate Parish said that he was told that the cost would be \$5,800 but he wasn't sure what size meter he needed.

Steve Biven, City Clerk, addressed the Commission stating that in the past the City has donated services but has never discounted a water bill or sewer impact fees.

The Commission asked for additional information before deciding as to whether the City of Taylorsville will provide funding to help with the water meter for the new animal shelter.

**Item #7 – Tourism – Katherine Scott, Director of Tourism**

Katherine Scott, Director of Tourism, addressed the Commission with an update on the Tourism department. Ms. Scott stated that the collection of transient taxes is going well. Ms. Scott has been able to reach out to businesses that either were unaware that they owed transient tax or were behind in payment. Ms. Scott also stated that the marketing drive has been very successful. Ms. Scott stated that she would like to partner with Main Street and the Chamber of Commerce to help local businesses stay successful and enrich the small-town culture.

Ms. Scott stated that they have used AI-fueled software programs that delve into public records that help them identify short-term rental properties.

**Item #8 – Main Street (Beverly Ingram, Main Street Manager)**

Beverly Ingram, Main Street Manager, gave the report for Main Street for the month of September. Ms. Ingram also requested a water tap for plants by the welcome signs in Taylorsville. Ms. Ingram requested that Harold Compton, Public Works Director, address her request for water taps. Ms. Ingram addressed the Commission regarding the signs in Taylorsville. The designer of the street signs is making an inventory of the signs that need to be fixed or replaced.

**Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to approve Beverly Ingram's hours for work as Main Street Manager for the month of September. Motion carried with a vote of 5-0.**

**Item #9 – Committee Reports**

**a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)**

- i. **Lilly Pike Pump Station** – Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission with an update on Lilly Pike. Mr. Sisler stated that the Lilly Pike Pump Station project is complete. The general contractor is working on the final punch list.
- ii. **Cast Iron Pipe** – Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission regarding the replacement of cast iron pipe and asbestos cement pipe. Mr. Sisler stated the application process for getting no-interest or low-interest government loans is highly competitive. KIA has received one hundred and twenty applications requesting \$680,000,000 in government loans. KIA will review the applications and then the Kentucky legislation will review and make their final selections between January 2025 and March 2025. Mr. Sisler stated that Justin Carter, Senior Regional Planner with KIPDA, suggested that the City of Taylorsville apply for State Revolving Funds that are low-interest loans prioritized by points for asbestos projects for low-income communities in Kentucky. The asbestos project located on Mt. Washington Road to Kings Church Road is estimated at \$1,450,000. The remainder of Mt. Washington Road is estimated at \$2,030,000. KIPDA will be deciding what applications will be prioritized to get state SRF low-

interest loans. Applications are due by 12/15/2024. Funding for SRF will not be available until after the first of the year.

**Motion was made by Commission Hilbert and seconded by Mayor Spencer to have Sisler-Maggard Engineering, LLC apply for State Revolving Funds for asbestos projects located on Mt. Washington Road to Kings Church Road at an estimated cost of \$1,450,000, and the remainder of Mt. Washington Road at an estimated cost of \$2,030,000. Motion carried with a vote of 5-0.**

**iii. Hwy 660 Pump Station**

Joe Sisler, Sisler-Maggard Engineering, LLC addressed the Commission regarding the 660 Pump Station project. The pumps have been designed but the City of Taylorsville has not acquired land to put the pump station. There is no update on the location of the land to build the pump station. Mr. Sisler suggested that they bid for the pumps because the bidding process could take from four to six months.

**Motion was made by Commissioner Hilbert and seconded by Commissioner Bowens to start the bidding process to purchase the pumps for the 660-pump station. Motion carried with a vote of 5-0.**

**iv. City/County Sewers & Asset Inventory Report**

Joe Sisler, Sisler-Maggard Engineering, LLC, gave an update on the Asset Inventory report. Mr. Sisler stated that Sisler-Maggard Engineering, LLC. has received the asset inventory list from Harold Compton and has completed about 75% of the Asset Inventory report.

**v. Sidewalk – No report**

**vi. Jefferson Street Streetscape-**

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission with an update on the Jefferson Street Streetscape project. The project is complete, and the lights are working. Steve Biven, City Clerk, submitted the final bill and the Certificate of Substantial Completion. Mr. Biven requested that the Commission approved payment of the final bill and signing of the certificate of completion.

**Motion was made by Commissioner Nation and seconded by Mayor Spencer to pay invoice 3304 submitted by C R Cable Construction Inc. in the amount of \$13,500. Motion carried with a vote of 5-0.**

**Motion was made by Commissioner Nation and seconded by Mayor Spencer to sign the Certificate of Substantial Completion. Motion carried with a vote of 5-0.**

Dan Burke, City Comptroller, asked Joe Sisler, Sisler-Maggard Engineering, LLC when the City of Taylorsville will receive the final invoice from Cornerstone for the Lilly Pike Pump Station project. Mr. Sisler stated that it would come before the Commission at the next Commission meeting. Harold Compton, Public Works Director, stated that Cornerstone still has to finish some punch list items before the City pays the final invoice.

Commissioner Hilbert addressed an issue regarding the pole lights on Main Street. Commissioner Hilbert said that all the lights on Main Street by the Spencer County Courthouse were not working. Commissioner Hilbert also stated that the large pole light on the corner of Washington and Main Street was not working. Mr. Compton stated that the lights in front of the courthouse are on a sensor that most likely is faulty. Mr. Compton stated that he would address the issue. Mr. Compton stated that the large pole light on the corner of Washington and Main are Kentucky Utilities light. Mr. Biven stated that he would contact Kentucky Utilities to fix the light on the corner of Washington and Main.

#### **Item 10 - Old Business**

##### **a. Electrical service on Main Cross St./Back Alley**

Steve Biven, City Clerk, asked the Commission how they wanted to proceed with the installation of a permanent electrical pole on Main Cross St. and Back Alley. The Commission made a motion to share the cost of installing a permanent utility pole at the cost of \$3,950.

Commissioner Nation said that she would reach out to Judge Executive Scott Travis to see if they received a better bid or if K & B Electrical Service needs to submit their bid of \$7,900 to be split \$3,950 between the City of Taylorsville and Spencer County Fiscal Court.

##### **b. Paving City parking lot on Main Cross St./Back Alley**

Steve Biven, City Clerk, addressed the Commission regarding an estimate submitted by MAGO Construction Company in the amount of \$38,000 to pave the Spencer Chamber of Commerce rear parking lot. Mr. Biven asked how the Commission wanted to proceed. Mayor Spencer stated that Spencer County Fiscal Court is no longer willing to pave the parking lot.

### a. Financial Report

[illegible]

**CITY OF TAYLORSVILLE**  
**FY25 REVENUE AND INCOME SUMMARY COMPARED**  
**WATER AND SEWER**

	Year to Date	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25
<b>Water &amp; Sewer Dept.</b>													
<b>Revenue:</b>													
Actual FY25	1,847,832	611,890	622,448	613,493									
Budget FY25	6,703,720	581,060	581,059	546,059	546,059	546,059	546,060	546,061	546,061	546,061	546,061	587,060	586,060
Actual FY24	6,568,015	594,825	508,780	580,417	516,737	528,239	475,338	485,326	475,974	446,965	500,880	533,484	921,051
<b>Oper Income:</b>													
Actual FY25	214,312	81,589	61,770	70,953									
Budget FY25	(21,869)	12,237	12,831	(9,972)	(9,975)	(9,975)	(9,968)	(9,968)	(9,970)	(9,968)	(9,970)	16,740	16,087
Actual FY24	348,753	183,750	(17,818)	58,160	43,038	11,726	(78,804)	9,700	(86,142)	(55,620)	(63,930)	95,313	249,381
<b>Non-Oper Income:</b>													
Actual FY25	520,771	26,825	473,159	20,787									
Budget FY25	275,000	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,917	22,913
Actual FY24	582,649	18,812	328,587	20,822	22,049	24,612	24,582	23,750	23,245	24,304	12,048	22,007	37,830
<b>Total Income:</b>													
Actual FY25	735,083	108,414	534,929	91,740									
Budget FY25	253,131	35,154	35,748	12,945	12,942	12,942	12,949	12,949	12,947	12,949	12,947	39,657	39,000
Actual FY24	931,403	202,562	310,769	78,982	65,088	36,338	(54,222)	33,450	(62,897)	(31,316)	(51,882)	117,320	287,212
<b>Fund Balance</b>													
		23,162,568	23,697,497	23,789,237									
<b>Short Term Investments</b>													
		5,024,404	5,860,150	5,999,766									
<b>Long term Debt</b>													
		7,054,500	6,894,500	6,894,500									
<b>Accounts Receivable</b>													
		575,817	534,210	580,869									
<b>Inventory</b>													
		537,134	546,740	607,278									

**b. HomeServe Water Line Insurance**

Dan Burke, City Comptroller, addressed the Commission to get direction on how they want to proceed with HomeServe Water Line Insurance. Mr. Burke will work with Robert Myles, City Attorney, to address issues that Attorney Myles has with the contract that HomeServe submitted to the City of Taylorsville.

**c. First-Quarter Financial Analysis**

Steve Biven, City Clerk, addressed the Commission to let the Commission know that Dan Burke, Comptroller, will present a first-quarter analysis at the next Commission meeting. Mr. Burke will also go through in more detail how the City of Taylorsville investment accounts operate.

**d. Corrected Property Tax Bill**

Steve Biven, City Clerk, addressed the Commission regarding an error that was made by the PVA office which resulted in the City of Taylorsville mailing property tax bills that were incorrect. The City of Taylorsville mailed a corrected bill to all Taylorsville property owners. The correction is also on the City of Taylorsville Facebook page and the City of

Taylorsville website. Mr. Biven asked the Commission to approve posting an ad in the Magnet newspaper stating that a corrected property tax bill has been mailed.

**Motion was made by Commissioner Hilbert and seconded by Commissioner Bowens to place an ad in the Magnet newspaper letting Taylorsville property owners know that a corrected property tax bill has been mailed due to an error made in the PVA office. Motion carried with a vote of 5-0.**

**ii. Police – Brian Sumner, Police Chief**

- a. Brian Sumner, Police Chief, addressed the Commission with the September report. There were 16 citations, 248 complaints, 132 school visits, 0 DUIs, 256 business checks, and 29 county runs that were mostly backups.
- b. Brian Sumner, Police Chief, presented to the Commission information regarding Bluegrass and Central Kentucky Unified Police Protection System (BACKUPPS). BACKUPPS is an agreement that allows law enforcement agencies to work across jurisdictional boundaries. The program started with 26 agencies, and now has 96 agencies across Central Kentucky. Chief Sumner thinks it would be a good idea for the City of Taylorsville to participate in BACKUPPS.

**ii. Utility – Harold Compton, Public Works Director**

- a. Harold Compton, Public Works Director, did not have a report for September in open session.
- b. Sewer tarp  
Steve Biven, City Clerk, addressed the Commission regarding getting the sewer tarp cleaned. Mr. Biven asked if the Commission would approve getting bids to have the tarp cleaned professionally.  
Commissioner Nation asked Harold Compton, Public Works Director, if he knew of any companies that provide that service. Mr. Compton wasn't aware of any companies that specialize in that service.

**Motions was made by Commissioner Spears and seconded by Commissioner Hilbert to get bids for cleaning the sewer tarp. Motion carried with a vote of 5-0.**

**Item # 12 – General Government**

Commissioner Nation addressed the Commission with a report on Octoberfest 2024. Commissioner Nation stated that this year's event was the largest Octoberfest event that they have ever had. Commissioner Nation stated that the 5k walk/run raised \$13,000 for Waylon Thomas Hahn.

### **Item # 13 - Legal**

#### **a. Library Fence**

Robert Myles, City Attorney, stated that he is waiting for the Spencer County Library to get their deeds in the right order. The library has an attorney working on correcting the deeds.

#### **b. Halloween on Main**

Steve Biven, City Clerk, addressed the Commission regarding Halloween on Main. Mr. Biven asked if the Commission would like to participate in Halloween on Main. Mr. Biven asked for approval to post the event in the Magnet newspaper.

**Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to put notice of Halloween on Main in the Magnet. Motion carried with a vote of 5-0.**

#### **c. Utility Law Seminar**

Steve Biven, City Clerk, addressed the Commission with information on the 9<sup>th</sup> annual Utility Law Seminar. Mr. Biven asked the Commission to approve paying for Robert Myles, City Attorney, to attend the seminar. Mr. Biven would like the Commission to approve all expenses for the seminar including travel expenses, hotel and dining expenses, and training expenses.

**Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to pay for Attorney Myles to attend the Utility Law Seminar hosted by the Kentucky Rural Water Association. Motion carried with a vote of 5-0.**

### ***ADJOURN TO EXECUTIVE SESSION***

### **Item #14 - Executive Session**

**Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 5-0.**

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

These matters need to be discussed in closed session to protect confidentiality.

Deliberations on the future acquisition or sale of real property by a public agency; when publicity would be likely to affect the value of the property.

These matters need to be discussed in closed session to protect confidentiality.

### ***RETURN TO OPEN SESSION***

#### **Item #15**

**Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to return to Open Session. Motion carried 5-0.**

#### **Item #16**

**Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to send a letter to Spencer County Fiscal Court regarding Industrial Drive. Motion carried with a vote of 5-0.**

#### **Item #17**

**Motion was made by Commissioner Nation and seconded by Commissioner Hilbert that due to an emergency, Public Works Director Compton is to purchase 2 used vehicles. Motion carried with a vote of 5-0.**

### **ADJOURN MEETING**

**Item #18- Motion was made by Commissioner Nation and seconded by Commissioner Spencer to adjourn meeting. Motion carried with a vote of 5-0.**



**Karen Spencer, Mayor**



**Stephen A. Biven, City Clerk**