

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

September 12, 2023

The City of Taylorsville City Commission held a Regular Meeting on September 12, 2023, at 5:00 p.m. at the City Hall Annex.

Present were:

Karen Spencer, Mayor
Kathy Spears, Commissioner
Diane Bowens, Commissioner
Diana Hilbert, Commissioner
Abigail Nation, Commissioner

Staff present:

Robert W. Myles, City Attorney
Harold Compton, Public Works Director
Brian Sumner, Police Chief
John Dale, Jr., City Attorney

Steve Biven, City Clerk
Jan Merzweiler, Co-Treasurer/AP
Kim Forrest, Co-Treasurer/HR
Dan Burke, Comptroller

Item #1 – New Business

a. Department Report

- i. Brian Sumner, Police Chief addressed the Commission with the August report. There were 18 citations, 134 complaints, 129 school visits, 1 DUIs, 273 business checks, and 34 county runs that were mostly backups.
- ii. The Amvets submitted a special event permit application to hold an Amvets Fundraiser. No date has been set, the hours of the event will be from 4 p.m. the 7 p.m. on a Friday and Saturday.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to approve the Amvets Special event request. Motion carried with a vote of 4-0.

- iii. An application for a special event permit was submitted by the Spencer Co. Taylorsville Chamber of Commerce Christmas on Main. To take place on December 9, 2023, from 6:30 p.m. to 8:30 p.m.

Motion was made by Mayor Spencer and seconded by Commissioner Bowens to approve the Spencer Co. Taylorsville Chamber of Commerce, Christmas on Main

event request. Motion carried with a vote of 3-0. Commissioner Hilbert abstained from the vote.

Citation officer Steve Fowler will be out due to injury. Robert W. Myles, City Attorney, will address any issues in Mr. Fowler's absence.

Chief Brian Sumner, Police Chief, will be out due to surgery. Lewis Christopher, Police Lieutenant, will be in charge during his absence.

Brian Sumner, Police Chief, addressed the Commission regarding renovating the old Board of Education building to become the new City of Taylorsville Police Station. Chief Sumner provided the Commission with an estimated cost to renovate the building noting that it was just a preliminary estimate.

Steve Biven, City Clerk, addressed the Commission regarding a request from Small Town Tavern to have the Commission approve a letter of support to send to the State for a liquor license for Oktoberfest.

Motion was made by Commissioner Hilbert and seconded by Mayor Spencer to approve the letter of support for Small Town Tavern to obtain a liquor license for Oktoberfest. Motion carried with a vote of 4-0. Commissioner Nation abstained from the vote.

Commissioner Spears Arrived

Item #2 – Consent Calendar

Motion was made by Mayor Spencer and seconded by Commissioner Bowens to approve the August Minutes except for the August 3rd and August 15th Minutes which will be submitted at a later time. Motion carried with a vote of 5-0.

Item #3 – Comments by the Mayor

No report was given at this time.

Item # 4- Reports on Meetings Attended by Commission Members

No reports were given at this time.

Item #5 - Commissioners Report on Departments

No reports were given at this time.

Item #6 – Chamber of Commerce Funding Request, Dawn DeRossett, Executive Director, Spencer County-Taylorsville Chamber of Commerce

Dawn DeRossett, Executive Director of the Chamber of Commerce, addressed the Commission with a request for \$10,000 to help fund Chamber of Commerce events.

Item #7 – Ordinance T-2023 Property Tax Rates (Second Reading)

Robert W. Myles, City Attorney, gave the second reading of Ordinance T-2023, an ordinance levying an ad valorem tax on all real and personal property within the corporate limits of the City of Taylorsville.

Motion was made by Commissioner Nation and seconded by Commission Hilbert to approve Ordinance T-2023. Motion carried with a vote of 5-0.

Item #8 – Main Street

Motion was made by Commissioner Nation and seconded by Commissioner Spears to approve payment of the hours submitted by Beverly Ingram for the month of August. Motion carried with a vote of 4-0.

Item #9 – Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

- i. RD Projects – Joe Sisler, Sisler-Maggard Engineering, LLC, submitted pay requests for the Lilly Pike pump station.
- ii. Cleaner Water Program Grant – Kevin Sisler, Sisler-Maggard Engineering, LLC reported that the Mill Road project is complete with the exception of some clean-up. The McCain Brothers Excavating, LLC submitted invoice 22023 – Contract 24, in the amount of \$215,090.25 for the waterline replacements. The project is complete.
A change order was submitted by McCain Brothers Excavation, Inc. in the amount of \$71,960.84 due to road extensions, adding meters and service lines. Asphalt went over the estimate for the project.

Motion was made by Commissioner Nation and Mayor Spencer to approve Change Order No. 2 SME #20013 submitted by McCain Brothers in the amount of \$71,960.84. Motion carried with a vote of 5-0.

Motion was made by Commissioner Bowens and seconded by Commissioner Spears to pay the invoice submitted by McCain Brothers Excavating, LLC in the amount of \$215,090.25. Motion carried with a vote of 5-0.

Motion was made by Commission Nation and seconded by Mayor Spencer to approve payment of Invoice 20013 – Contract 28 – Lilly Pike Pump Station

in the amount of \$38,475.00 submitted by Cornerstone Engineering, Inc.
Motion carried with a vote of 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to approve payment of invoice 20013-LP10 in the amount of \$4,441.32 submitted by Sisler-Maggard Engineering, PLLC for Lilly Pike Pump Station. Motion carried with a vote of 5-0.

Motion was made by Commissioner Nation and seconded by Commissioner Bowens to approve payment of Invoice 22023-C8 in the amount of \$9,294.82 submitted by Sisler-Maggard Engineering, PLLC for Mill Road Waterline Relocation. Motion carried with a vote of 5-0.

- iii. Sidewalks – Joe Maggard, Sisler-Maggard Engineering LLC, addressed the Commission with an update on the Sidewalk Project. They are waiting for the approval for the grant paperwork that has been submitted. John Dale Jr., City Attorney, addressed the Commission with an update on the easement that is required.
- iv. Jefferson Street – Kevin Sisler, Sisler-Maggard Engineering, LLC gave the Commission a report on Jefferson Street Streetscape. Brian Shelburne has submitted all his paperwork and can start the concrete work on Jefferson Street.

Motion was made by Commissioner Spears and seconded by and seconded by Commissioner Hilbert to award Brian Shelburne the contract for concrete work to be done on Jefferson Street project. Motion carried with a vote of 5-0.

Kevin Sisler, Sisler-Maggard Engineering, PLLC, addressed the Commission regarding the owner of CR Cable Construction who is ill and unable to submit a bond for the Jefferson Street project. His son has power of attorney and can get a bond; however, it will take about 30 days to acquire. Kevin Sisler discussed with Robert Myles, City Attorney, the option of getting an irrevocable letter of credit.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to award CR Cable Construction the contract for conduit work on the Jefferson Street project pending legal review of the irrevocable letter of credit. Motion carried with a vote of 5-0.

Motion was made by Commissioner Hilbert and seconded by Commissioner Bowens to approve a Notice to Proceed for Brian Shelburne beginning with

work on Main Street and proceeding with Jefferson Street when conduit work is complete. Motion carried with a vote of 5-0.

Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to approve a Notice to Proceed for CR Cable Construction pending legal review of the irrevocable letter of credit. Motion carried with a vote of 5-0.

- v. Family Dollar Light post – Bollards
Steve Biven, City Clerk, addressed the Commission regarding the need to install bollards at the location of the Family Dollar Store to prevent the destruction of light posts located on the property.
- vi. School Property on Main Street – John Dale Jr. City Attorney
John Dale Jr., City Attorney, addressed the Commission with an update on the school property on Main Street.

Item #10 – City Hall and Annex Renovations

Steve Biven, City Clerk, asked the Commission how they would like to proceed with the Annex Renovations. The Commission would like to proceed with getting bids for a new roof for the Annex and City Hall.

Motion was made by Commissioner Hilbert and seconded by Commissioner Bowens to request Robert Myles, City Attorney, to draw up bid documents for a new roof on the Annex building and City Hall to include specs for the roof using long-lasting shingles. Motion carried with a vote of 5-0.

Item #11 – New Business

a. AGC Contract – Sharon Dancy

Sharon Dancy, AGC, addressed the Commission with the new Managed Services Agreement between AGC and the City of Taylorsville. There is a small price increase because the City hasn't had a price increase for three years. Sharon Dancy presented two addendums for the Commission to consider. Addendum 1 is the standard service agreement. Addendum 2 includes EDR Support for cyber security.

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to approve signing AGC contract Addendum 1 with pricing increase on a month-to-month basis and to review Addendum 2 at a later date. Motion carried with a vote of 5-0.

b. Garbage Bids –

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to bid out the garbage with the current specs to be advertised in the Magnet and sent to all major solid waste contractors. Motion carried with a vote of 5-0.

Item #12 – Financial Report – Dan Burke

i. Financial Report

The Cash analysis and deposit collateral reports were provided. We are fully collateralized at all three financial institutions.

General Fund

Property Tax Revenue:	\$278.74
Insurance License Tax:	\$ \$69,259.61
Occupational License Tax:	\$ 31,351.69

· Police Department is over Budget by \$9,227 due to the timing of reimbursement for SRO expenses.

All other departments are under budget.

Water and Sewer

Water Revenue net of refunds:	\$472,256.09
Sewer Revenue:	\$35,591.47

· Total Revenue 1.6% below budget

· Total Expenses 2.3% below Budget

Non-Operational Income \$329,519.98 \$321,603.32 above budget

ii. Utility – Harold Compton, Public Works Director

- a. Stacey Crenshaw, Front Office Lead, addressed the Commission with information on a required upgrade for the billing software (Alliance) provided by United Systems. The current version of Alliance software G4 will no longer be supported at the end of 2023. There is a mandatory upgrade to version G5 with an option to do a more extensive upgrade to the G5-UPM program that provides more features.

The Commission would like to schedule a demo with United Systems on the two possible upgrades.

b. Bank Alley One-Way Road –

The Commission discussed the possibility of making Bank Alley a one-way road.

Item #13 – General Government

a. Covid Policy Review

Steve Biven, City Clerk, asked the Commission for guidance on how to move forward with the City's Covid policy and paid time off provided to employees for Covid-related illness.

Motion was made by Commissioner Spears and Mayor Spencer to honor the hours that employees have remaining for Covid sick paid time off as presented and for staff to review the Covid policy and bring back a recommendation.

Motion carried with a vote of 5-0.

Motion was made by Commissioner Hilbert and seconded by Commissioner Spears to follow the present CDC guidelines Motion carried with a vote of 5-0.

Motion made by Commissioner Nation and seconded by Mayor Spencer to give all new employees 80 hours of Covid sick hours. Motion was rescinded by Commissioner Nation and Mayor Spencer.

ADJOURN TO EXECUTIVE SESSION

Item #14 - Executive Session

Motion was made by Mayor Spencer and seconded by Commissioner Spears to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and/or members and/or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f)

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

Discussions concerning a specific economic development proposal KRS 61.810(1)(g).

These matters need to be discussed in executive session in order to not jeopardize the siting, retention, expansion, or upgrading of a business.

Deliberations on the future acquisition or sale of real property by a public agency; when publicity would be likely to affect the value of the property.

These matters need to be discussed in closed session to protect confidentiality.

Motion carried with a vote of 5-0.

RETURN TO OPEN SESSION

Item #15

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to return to open session. Motion carried with a vote of 5-0.

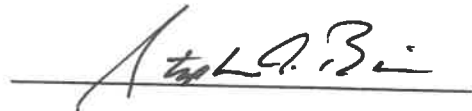
ADJOURN MEETING

Item #16

Motion was made by Commissioner Hilbert and seconded by Commissioner Bowens to adjourn the meeting. Motion carried with a vote of 5-0.



Karen Spencer, Mayor



Stephen A. Biven, City Clerk