

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

August 8, 2023

The City of Taylorsville City Commission held a Regular Meeting August 8, 2023, at 5:00 p.m.
at the City Hall Annex.

Present were:

Karen Spencer, Mayor
Kathy Spears, Commissioner
Diane Bowens, Commissioner
Diana Hilbert, Commissioner

Absent:

Abbigail Nation

Staff present:

Robert W. Myles, City Attorney
Harold Compton, Public Works Director
Lewis Christopher, Police Lieutenant
John Dale, Jr., City Attorney

Steve Biven, City Clerk
Jan Merzweiler, Co-Treasurer/AP
Kim Forrest, Co-Treasurer/HR
Dan Burke, Comptroller

Item #1 – Consent Calendar

**Motion was made by Commissioner Spears and seconded by Commissioner Bowens
to approve the Consent Calendar for the month of July 2023. Motion carried with a
vote of 4-0.**

Item #2 – Comments by the Mayor

No report was given at this time.

Item # 3- Reports on Meetings Attended by Commission Members

No reports were given at this time.

Item #4 - Commissioners Report on Departments

No reports were given at this time.

Item #5 – Financial Report – Dan Burke

Financial Report

The Cash analysis and deposit collateral reports were provided. We are fully collateralized at all three financial institutions.

General Fund

Property Tax Revenue: (\$1,435.17)
Insurance License Tax: \$ 20,278
Occupational License Tax: \$ 86,287.22

- All Departments are under budget except Sanitation.

Water and Sewer

Water Revenue net of refunds: \$ 505,535.68
Sewer Revenue: \$ 46061.74

- Revenue 2.2% above budget
- Expenses 15.2% below Budget

Street Fund

Bank Balance: \$102,593

Steve Biven, City Clerk, addressed the Commission regarding the need to increase the limit on the credit card being used in the front office from \$1,000 to \$3,000.

Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to increase the credit limit on the front office credit card from \$1,000 to \$3,000. Motion carried with a vote of 4-0.

Steve Biven, City Clerk, distributed the new contract between the City of Taylorsville and DMLO for accounting services. The new contract is for services on an as needed basis. The rate has increased from \$115 per hour to \$120 per hour.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to renew the contract with DMLO for financial services, when needed, at a rate of \$120 per hour. Motion carried with a vote of 4-0.

Steve Biven, City Clerk, addressed the Commission regarding the schedule for setting the property tax rates for the new year. The Commission will need to decide the new rates.

Steve Biven, City Clerk, advised the Commission that the annual fiscal audit will begin on Monday, August 14th through the 17th for fiscal year 2022/2023.

Item #6 – Main Street

Beverly Ingram advised the Commission that the annual Progressive Dinner will take place on September 30, 2023. Preparations have begun for the event.

Ms. Ingram addressed the Commission regarding Main Street utilizing the City of Taylorsville's discounts for KLC training opportunities.

Motion was made by Commissioner Spears and seconded by Mayor Spencer to allow Main Street to utilize the City of Taylorsville discounts for training through KLC. Motion carried 4-0.

Ms. Ingram addressed the Commission regarding a grant for a pavilion to be placed on City property. Ms. Ingram has contacted someone who is willing to write the grant for a pavilion to be placed on City property in the lot behind the Chamber building. Mayor Spencer advised to wait due to the fact that the City doesn't currently own said property.

Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to approve payment of the hours submitted by Beverly Ingram for the month of July. Motion carried with a vote of 4-0.

Item #7 – Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

- i. **RD Projects** – Joe Sisler, Sisler-Maggard Engineering, LLC, submitted pay requests for Lilly Pike pump station.
Kevin Sisler addressed the Commission regarding contracting with another company to set the tank for the Lilly Pike Pump Station.

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to approve payment of the Lilly Pike Pump Station project invoice submitted by Cornerstone Engineering, Inc. in the amount of \$85,982.84. The project is 32.36% complete. Motion carried with a vote of 4-0.

Motion was made by Commissioner Bowens and seconded by Commissioner Hilbert to pay invoice 200013-LP9 submitted by Sisler-Maggard Engineering, PLLC in the amount of \$8,428.28 for engineering services for the Lilly Pike Pump Station project. Motion carried with a vote of 4-0.

- ii. **Cleaner Water Program Grant** – Kevin Sisler, Sisler-Maggard Engineering, LLC reported on the Mill Road project which is close to completion with only 32 meters left to set. The McCain Brothers Excavating, LLC submitted an invoice 20013/2023, in the amount of \$62,350.43 for the waterline replacements. The project is 88.66% complete.

Motion was made by Commissioner Bowens and seconded by Mayor Spencer to pay the invoice submitted by McCain Brothers Excavating, LLC in the amount of \$62,350.43. Motion carried with a vote of 4-0.

Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to pay invoice 22023-C7 submitted by Sisler-Maggard Engineering, PLLC in the amount of \$5,833.74 for engineering services for the Mill Road Waterline Relocation project. Motion carried with a vote of 4-0.

- iii. Sidewalks – Steve Biven, City Clerk, and Joe Maggard, Sisler-Maggard Engineering LLC, addressed the Commission with an update on the Sidewalk Project. The project was originally signed in 2019. The total amount of the project was budgeted at \$338,000 of which 80% of the total was to be covered with grant money and 20% would be the responsibility of the City of Taylorsville. Sisler-Maggard Engineering, LLC completed a new budget and submitted it with pricing changes due to inflation that doubled the total amount of the project. The new budget totals \$686,000 which would increase the City of Taylorsville portion of the project to \$137,200. The new budget was approved by the Commission at the Commission meeting in September 2022. Sisler-Maggard Engineering, LLC submitted a new budget totaling \$686,000 that was not approved. Only the original amount of \$338,000 has been approved. The City will need to submit a new TAP application in the amount of \$348,000 or pay any construction costs that go over the first approved budget. The City has already paid \$61,031 which will go against the funding for the first TAP application budget of \$338,000. The new TAP application will be reviewed by the Kentucky Transportation Cabinet Department of Rural and Municipal Aid, and the City of Taylorsville will know if they were awarded the funds in October 2023.
Joe Sisler distributed alternative budget examples for the construction of the Sidewalk Project project to cut the cost of the total.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to approve submitting the application for the TAP program in the amount of \$348,000 for funding the sidewalk project. Motion carried with a vote of 4-0.

- iv. Jefferson Street – Kevin Sisler, Sisler-Maggard Engineering, LLC gave the Commission a report on Jefferson Street Streetscape. CR Cable has signed and returned the contract with the City of Taylorsville and Shelburne Concrete is in the process of returning the signed contract for Jefferson Street. Work should begin soon.
- v. Potholes – The project filling potholes has been completed except for one drive on Mockingbird.
- vi. RD Project – Joe Sisler, Sisler Maggard Engineering LLC, addressed the Commission regarding installing a new waterline that will cross over the flood wall. They will need to submit an application for a permit to the Corps of

Engineers to approve their plan. The City of Taylorsville Commission and the Levy Commission will need to approve the application prior to submission.

Motion was made by Mayor Spencer and seconded by Commissioner Bowens to approve an application for a permit to add a new waterline that crosses over the flood wall which will be sent for the Corps of Engineers for final approval. Motion carried with a vote of 4-0.

Item #8 – General Government

a. City Hall & Annex Renovation – Don Tucker, Spectrum Contracting Services

Don Tucker, Spectrum Contracting Services addressed the Commission stating his concerns as to why his company was not awarded the bid for the City Hall & Annex Renovation when they submitted the lowest bid for the project. Robert W. Myles, City of Taylorsville attorney, stated the City of Taylorsville's position and said that the Commission will discuss his concerns.

Item #9 – New Business

a. **Department Report**

i. **Utility – Harold Compton, Public Works Director**

- a. Harold Compton, Public Works Director, did not have a report for the regular session meeting.

ii. **Police – Lewis Christopher, Police Lieutenant**

- a. Lewis Christopher, Police Lieutenant, addressed the Commission with the July report. There were 32 citations, 109 complaints, 3 school visits, 1 DUIs, 230 business checks, and 25 county runs that were mostly backups.
- b. **Octoberfest**
Lewis Christopher, Police Lieutenant, addressed the Commission regarding the Octoberfest parade. The parade will follow a new route this year. Mayor Spencer asked if it would be possible to use non-permanent paint to mark the parade route.

ADJOURN TO EXECUTIVE SESSION

Item #10 - Executive Session

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 4-0.

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and/or members and/or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f)

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

Discussions concerning a specific economic development proposal KRS 61.810(1)(g).

These matters need to be discussed in executive session in order to not jeopardize the siting, retention, expansion, or upgrading of a business.

Deliberations on the future acquisition or sale of real property by a public agency; when publicity would be likely to affect the value of the property.

These matters need to be discussed in closed session to protect confidentiality.

RETURN TO OPEN SESSION

Item #11

Motion was made by Commissioner Hilbert and seconded by Mayor Spencer to return to open session. Motion carried with a vote of 4-0.

Item #12

Motion was made by Commissioner Spears and seconded by Mayor Spencer to advertise for a Certified Water Distribution Operator. Motion carried 4-0.

Item #13

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to sign the revised agreement for the purchase of the school property on Main Cross St. Motion carried 4-0.

Item #14

Motion was made by Commissioner Spears and seconded by Mayor Spencer to promote Keith Waldrige to the position of Full-Time Water Superintendent. Motion carried 4-0.

Item #15

Motion was made by Mayor Spencer and seconded by Commissioner Spears to approve the applications for Funding to the Kentucky Housing Corporation by the Christina Care Communities. Motion carried 4-0.

ADJOURN MEETING

Item #16

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to adjourn the meeting. Motion carried with a vote of 4-0.



Karen Spencer, Mayor



Stephen A. Biven, City Clerk