

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

**November 14, 2023**

The City of Taylorsville City Commission held a Regular Meeting November 14, 2023,  
at 5:00 p.m. at the City Hall Annex.

Present were:

Karen Spencer, Mayor  
Kathy Spears, Commissioner  
Diane Bowens, Commissioner  
Diana Hilbert, Commissioner  
Abbigail Nation, Commissioner

Staff present:

Robert W. Myles, City Attorney  
Harold Compton, Public Works Director  
Brian Sumner, Police Chief  
John Dale, Jr., City Attorney

Steve Biven, City Clerk  
Jan Merzweiler, Co-Treasurer/AP  
Kim Forrest, Co-Treasurer/HR  
Dan Burke, Comptroller

**Item #1 – Consent Calendar**

**Motion was made by Commissioner Bowens and seconded by Commissioner Nation to approve the Consent Calendar for September. Motion carried with a vote of 5-0.**

**Item #2 – Comments by the Mayor**

No report was given at this time.

**Item # 3- Reports on Meetings Attended by Commission Members**

Mayor Spencer and Commissioner Hilbert attended an Open Meetings and Open Records webinar.

**Item #4 - Commissioners Report on Departments**

No report was given at this time.

## **Item #5 – Main Street, Terry Vaughn**

Terry Vaughn addressed the Commission regarding the upcoming projects that Main Street has planned.

Mr. Vaughn asked the Commission for funding for the four City of Taylorsville signs. The cost for the sign project is \$30,140. Mr. Vaughn will be soliciting funds from the County to help with the sign project.

Mr. Vaughn gave an update on the corners of Garrard and Jefferson having been cleaned up and landscaping has been installed.

**Motion was made by Commissioner Nation and seconded by Commissioner Bowens to approve Beverly Ingram's hours for work as Main Street Manager. Motion carried with a vote of 5-0.**

## **Item # 6 - New Business**

### **i. Police – Brian Sumner, Police Chief**

- a. Brian Sumner, Police Chief addressed the Commission with the October report. There were 7 citations, 148 complaints, 106 school visits, 0 DUIs, 190 business checks, and 17 county runs that were mostly backups.
- b. Chief Sumner addressed the commission with an update on Steve Fowler, Citation Office's status. Mr. Fowler will be out for an extended time due to injury.
- c. Steve Biven, City Clerk, addressed the Commission regarding a request from First Baptist Church to install a crosswalk for the safety of children accessing the playground across Bank Street.

**Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to install a crosswalk and sign behind First Baptist Church at Bank Alley. Motion carried with a vote of 5-0.**

## **Item #7 – Committee Reports**

### **a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)**

- i. Cleaner Water Program Grant – Joe Sisler, Sisler-Maggard Engineering, LLC reported that the Mill Road project is complete. The McCain Brothers Excavating, LLC submitted invoice 22023 – Contract 24, in the amount of \$28,990.59 for the waterline replacements.

**Motion was made by Commissioner Bowens and seconded by Commissioner Nation to pay the invoice submitted by McCain Brothers Excavating, LLC in the amount of \$28,990.59 upon staff review. Motion carried with a vote of 5-0.**

**Motion was made by Commissioner Nation and seconded by Commissioner Bowens to approve payment of invoice 22023-C9 in the amount of \$69,801.00 submitted by Sisler-Maggard Engineering, PLLC for Mill Road Waterline Relocation pending staff review. Motion carried with a vote of 5-0.**

**Motion was made by Commissioner Nation and seconded by Commissioner Bowens to approve payment in the amount of \$750.00 submitted by Sisler-Maggard Engineering, PLLC for admin fee for Mill Road project pending staff review. Motion carried with a vote of 5-0.**

- ii. Joe Sisler, Sisler-Maggard Engineering LLC, advised the Commission that he will be applying for a grant in the amount of \$190,000 which is 10% of the total funds that the City received for the Cleaner Water grant. Jan Merzweiler, Co-Treasurer/Payables asked if the County would have to apply for the grant money since they were originally awarded the money and signed the monies from grants one and two of the Cleaner Water grant over to the City. Mr. Sisler confirmed that Spencer County will have to apply for the grant. Mr. Sisler also advised the Commission that there will be a third round of funding from the Cleaner Water grant. Steve Biven, City Clerk, asked if that money would go to Spencer County. Joe Sisler agreed that it would but stated that the County wouldn't be able to use it because it is for water only. Dan Burke, the Comptroller, stated that the Cleaner Water grant could possibly fund the County's sewer project, but Joe Sisler said that those grant funds can only be used for water.

Steve Biven, City Clerk addressed the Commission regarding an invoice submitted for payment by John D. Dale, Jr. for legal services on the Lilly Pike Pump Station project. The total invoice amount is \$1,500.00.

**Motion was made by Commissioner Bowens and seconded by Commissioner Hilber to approve payment of \$1,500.00 for legal services of John D. Dale, Jr. on the Lilly Pike Pump Station project. Motion carried with a vote of 5-0.**

- iii. Kevin Sisler, Sisler-Maggard Engineering LLC, gave the Commission on Lilly Pike Pump Station. The estimated completion date is the end of December.

**Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to pay invoice submitted by Sisler-Maggard Engineering LLC in the amount of \$10,014.85. The motion carried with a vote of 5-0.**

**Motion was made by Commissioner Nation and seconded by Commissioner Bowens to pay the Cornerstone invoice submitted in the amount of \$90,281.00 for the Lilly Pike Project. Motion carried with a vote of 5-0.**

- iv. Sidewalk – Kevin Sisler, Sisler-Maggard Engineering LLC, addressed the Commission regarding the status of the sidewalk project. Mr. Sisler stated that the City did not receive any grant funding for the sidewalk project. Mr. Sisler stated that they could possibly do the sidewalk project in sections and apply for funding as they complete each section. Mr. Sisler also stated that they will meet with Spencer County Schools and Spencer County to solicit funding for the project. The City can apply in early spring for TAP funding. Mr. Sisler stated that TAP funding went to seven cities for projects that were large dollar projects.

v. **Jefferson St. Streetscape-**

Kevin Sisler, Sisler-Maggard Engineering, PLLC, addressed the Commission regarding the progress of Jefferson Street.

**Motion was made by Commissioner Hilbert and seconded by Mayor Spencer to pay invoice submitted by Shelburne's Concrete Dirt Work, LLC in the amount of \$39,900.00 for their work on Jefferson Street. Motion carried with a vote of 5-0.**

**Motion was made by Mayor Spencer and seconded by Commissioner Nation to pay CR Cable Construction Inc. \$20,652.15 for the conduit and lighting on Jefferson Street. Motion carried with a vote of 5-0.**

**Item #8 – City Hall and Annex Renovations**

Steve Biven, City Clerk, addressed the Commission with an update on the City Hall and Annex roof projects. All bids for the project must be submitted on Friday, November 17<sup>th</sup> by 3:30pm.

## **Item #9 – New Business**

### **a. Garbage Bids –**

Steve Biven, City Clerk, addressed the Commission regarding Spencer County Schools allowing Rupke to store the trash bins for distribution to customers. This will take place during the Christmas break.

## **Item #10 – Financial Report – Dan Burke**

### **ii. Financial Report**

#### **Commission Report Key Financial Data General Government**

FYE 6.30.24

#### **General Government**

	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>
<b>Total Current Assets</b>	<b>1,982,324.48</b>	<b>2,011,837.27</b>	<b>1,927,092.72</b>	<b>2,009,581.42</b>
<b>Revenue:</b>	<b>145,567.83</b>	<b>130,281.65</b>	<b>22,635.29</b>	<b>217,417.21</b>
<b>Expenses:</b>	<b>118,390.51</b>	<b>111,375.31</b>	<b>117,881.19</b>	<b>137,837.16</b>
<b>Net Income from Operations:</b>	<b>27,177.32</b>	<b>18,906.34</b>	<b>(95,245.90)</b>	<b>79,580.05</b>
<b>Total Other Income and Expense:</b>	<b>3,168.99</b>	<b>7,490.32</b>	<b>7,003.07</b>	<b>7,462.59</b>
<b>Net Income (Loss)</b>	<b>30,346.31</b>	<b>26,396.66</b>	<b>(88,242.83)</b>	<b>87,042.62</b>

#### **Commission Report Key Financial Data Water and Sewer**

FYE 6.30.24

#### **Water and Sewer**

	<b>July</b>	<b>August</b>	<b>September</b>	<b>October</b>
<b>Total Current Assets</b>	<b>29,939,006.05</b>	<b>30,264,990.86</b>	<b>30,370,417.80</b>	<b>30,455,264.04</b>
<b>Revenue:</b>	<b>594,824.93</b>	<b>508,780.03</b>	<b>580,417.23</b>	<b>516,736.65</b>
<b>Expenses:</b>	<b>266,401.39</b>	<b>372,855.20</b>	<b>354,114.48</b>	<b>318,795.62</b>
<b>Net Income from Operations:</b>	<b>183,749.55</b>	<b>(17,818.19)</b>	<b>58,159.91</b>	<b>43,038.27</b>
<b>Total Other Income and Expense:</b>	<b>18,812.40</b>	<b>328,587.12</b>	<b>20,822.02</b>	<b>22,049.26</b>
<b>Net Income (Loss)</b>	<b>202,561.95</b>	<b>310,768.93</b>	<b>78,981.93</b>	<b>65,087.53</b>

**iii. Utility – Harold Compton, Public Works Director**

- a. Harold Compton, Public Works Director, addressed the Commission regarding the need to fix the parking lot. The concrete has collapsed and needs to be fixed. The City Hall driveway will need to be closed for 30 days. They will need to reroute traffic for customers making payments at the drive-thru window.
- b. Steve Biven, City Clerk, addressed the Commission regarding the loan that the City has (F02-03 General Obligation KIA Bond), will be repaid in full by 12/1/2023. Mr. Biven asked if the Commission would like to stop the \$13.00 per month surcharge that is applied to customer bills.

**Motion was made by Mayor Spencer and Commissioner Nation to remove the \$13.00 surcharge for Phase I and Phase II due to the loan being fully repaid on December 1, 2023. Motion carried with a vote of 5-0.**

- c. Harold Compton, Public Works Director, addressed the Commission regarding the pay schedule for Sisler-Maggard Engineering for the design of the residential lots. Sisler-Maggard Engineering, LLC gets a fee of \$5,000. Mr. Compton would like to know if the Commission would like to charge an impact fee for the Beehive Assisted Living.

**Item #11 – General Government**

**a. Vacation Leave**

Steve Biven, City Clerk, addressed the Commission regarding the sick leave donation time. The current policy allows employees to donate sick time as long as they carry an 80-hour balance. The policy doesn't currently state that employees must carry an 80-hour balance when donating vacation time. Mr. Biven asked the Commission if they would like to address the policy to make changes. The Commission did not want to change the policy.

**b. Bereavement Policy**

Steve Biven, City Clerk, addressed the Commission regarding applying the current policy for Bereavement and using the policy for giving flowers to City Employees who have lost a family member. The Commission is comfortable using the current Bereavement policy to send flowers to bereaved employees who have lost family members.

Commissioner Nation asked if a motion to amend the policy that the City of Taylorsville will pay \$125 for flowers to send flowers to an employee who has lost a family member. The Commission decided that they will continue to send flowers to employees who have lost a family member. No motion was

made to change the current policy. The Commission will keep the current policy in place.

#### **Item # 12 Legal**

- a. School Property – John Dale Jr., City Attorney gave an update on the School property. The closing date will be the second week in December or sometime thereafter.
- b. KLC Certified City of Ethics – Robert Myles, City Attorney, gave an update on the ethics statute. Mr. Myles has contacted KLC regarding having KLC come and help the City of Taylorsville with their ethics statute and making sure the City lines up with KLC.

Item # 15 Elected Officials' Comments – Abbi Nation addressed the Commission regarding the current alcohol ordinance and how that will affect bar owners due to New Year's Eve being on a Sunday. Mr. Biven, the City Clerk, stated that there is a Sunday alcohol sale. Mr. Biven will add that to the agenda at the next meeting.

#### ***ADJOURN TO EXECUTIVE SESSION***

#### **Item #13 - Executive Session**

**Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 5-0.**

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

***RETURN TO OPEN SESSION***

**Item #14**

**Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to return to open session. Motion carried with a vote of 5-0.**

***ADJOURN MEETING***

**Item #15**

**Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to adjourn the meeting. Motion carried with a vote of 5-0.**

A handwritten signature in cursive script, reading "Karen Spencer", written over a horizontal line.

**Karen Spencer, Mayor**

A handwritten signature in cursive script, reading "Stephen A. Biven", written over a horizontal line.

**Stephen A. Biven, City Clerk**