

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

May 9, 2023

The City of Taylorsville City Commission held a Regular Meeting May 9, 2023, at 5:00 p.m. at the City Hall Annex.

Present were:

Karen Spencer, Mayor
Kathy Spears, Commissioner
Diane Bowens, Commissioner
Diana Hilbert, Commissioner
Abbigail Nation, Commissioner

Staff present:

Robert W. Myles, City Attorney
Harold Compton, Public Works Director
Brian Sumner, Police Chief

Steve Biven, City Clerk
Jan Merzweiler, Co-Treasurer/AP
Kim Forrest, Co-Treasurer/HR
John Dale, Jr., City Attorney

Item #1- *Opening Remarks*

Mayor Spencer called the meeting to order at 5:00 PM. Clerk Biven called the roll.

Item # 2 – Consent Calendar

Motion was made by Commissioner Bowens and seconded by Commissioner Hilbert to approve the Consent Calendar and payment of bills for the month of April 2023.

Motion carried with a vote of 4-0.

Item #3 – Comments by the Mayor

No report was given at this time.

Item # 4- Reports on Meetings Attended by Commission Members

No reports were given at this time.

Item # 5 - Commissioners Report on Departments

No reports were given at this time.

Item #6 – Financial Report – Andrew Hagan, DMLO

Financial Report

- The Cash analysis and deposit collateral reports were provided. We are fully collateralized at all three financial institutions.
- Overtime department totals through April were provided.
- General fund: Financials were included year to date through 04/30/2023.
 - o Year to Date Occupational License Tax is \$404,022.
 - o Year to Date Insurance License Tax is \$244,478.
 - o Property Tax Income is \$220,580.
 - o Sanitation is over budget – all others are under.
- Water and Sewer Financials were included year to date through 04/30/2023.
 - o Water Revenue is \$3,846,001 net of refunds.
 - o Sewer Revenue is \$378,331.
 - o Grant of \$710,686 is reflected.
 - o Revenue is 9.8% above budget, expenses 45.1% below budget.
- The Municipal Road Aid Fund Balance as of 04/30/2023.
 - o Bank Balance is \$105,607.

Item # 7 CDBG Funds – (Aaron Garofoa, Chief Executive Officer, and Dustin Duncan, KIPDA)

Aaron Garofoa, Chief Executive Officer UofL Health Shelbyville Hospital, addressed the Commission regarding the plans UofL Health has to purchase Express Rx and move the pharmacy to the back of the building. The middle section at 2,722 square feet will remain as shelled space for now due to rising inflation and construction costs, and the bottom portion will house Dr. Snider's 5,932 square ft family practice and the urgent care clinic. That space will include 12 exam rooms, 3 provider offices, a large waiting room and a lead-lined x-ray room.

The total cost of the project came in at 1.6 million. They are applying for a grant in the amount of \$750,000.

Dustin Duncan, KIPDA, advised the Commission that the next step will be to have a public hearing to get the public's input. The Legally Binding agreement can be drafted now but it won't be finalized until they are awarded the grant.

Item #8 - City Hall & Annex Renovations – Mark Yates, My Resources, LLC

Mark Yates, Resources, LLC, presented to the Commission the Construction Management Agreement for City Hall & Annex Renovations.

Motion was made by Commissioner Nation and seconded by Commissioner Bowens to approve the Construction Management Agreement between the City of Taylorsville and Mark Yates, Resources, LLC. Motion carried with a vote of 4-0

Item #9 – Ordinance #433 – Amending Article V of Planning & Zoning Regulations Establishing Townhouses (1st Reading) Julie Sweazy, Planning & Zoning

Julie Sweazy, Planning and Zoning Administrator gave the first reading of Ordinance # 433 to amend article V of Planning & Zoning regulations establishing single-family townhouse districts. Second reading of ordinance #433 will be held on the regularly scheduled Commission meeting on June 13th.

Commissioner Spears Joined the Commission Meeting at 5:23 p.m.

Item #9 – Friends of Taylorsville Lake, Gene Balter, Director and Marty Nemes, Director

Gene Balter and Mary Nemes addressed the Commission regarding the City of Taylorsville sponsoring the Dam Celebration which celebrates the 40th anniversary of the Taylorsville Lake Dam.

Steve Biven, City Clerk, advised the Commission that if the Commission would like to sponsor the Friends of Taylorsville Lake's "Dam Celebration" they could expense that donation in the 2024 budget.

Motion was made by Commissioner Nation and seconded by Commissioner Spears to sponsor the Dam Celebration and donating \$7,500 to the event to be expensed in the 2024 budget. Motion carried with a vote of 5-0.

Item #10 – Main Street, Beverly Ingram, Main Street Manager

Beverly Ingram, Main Street Manager, addressed the Commission regarding Taylorsville Main Streets Week May 8-13 celebrating the 20th anniversary of Taylorsville Main Street. Ms. Ingram encouraged the Commission to join in the events. Ms. Ingram expressed her pride that Taylorsville Main Street Commission is a Nationally Accredited program. Ms. Ingram asked that Mayor Spencer sign a letter proclaiming the month of May 2023 is a Historic Preservation Month.

Motion was made by Mayor Spencer and seconded by Commissioner Spears to have the Mayor sign the letter declaring that the month of May 2023 is Historic Preservation Month. Motion carried with a vote of 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Nation to approve Beverly Ingram's hours for work as Main Street Manager. Motion carried with a vote of 5-0.

Item #11 – Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

- i. **RD Projects** – Joe Sisler, Sisler-Maggard Engineering, LLC gave the Commission an update on the progress of Mill Road. Mr. Sisler presented to the Commission invoice for project number 20013/22023 – Contract 24 Mill Road Waterline Replacements submitted by McCain Brothers Excavating, LLC in the amount of \$97,682.51.

Motion was made by Commissioner Spears and seconded by Commissioner Nation to pay the invoice submitted by McCain Brothers Excavation, LLC for project number 20013/22023 in the amount of \$97,682.51. Motion carried with a vote of 5-0.

Motion was made by Commissioner Nation and seconded by Mayor Spencer to pay invoice 22023-C4 submitted by Sisler-Maggard Engineering, PLLC in the amount of \$8,201.19 for Mill Road Waterline Relocation. Motion carried with a vote of 5-0.

Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to approve payment of the Sisler-Maggard Engineering, PLLC invoice, 22026-GA3, for the Mill Road Waterline Replacements KIA/CWP Project #21CWW154/ \$1,183,914 Grant #2 project administration in the amount of \$2,500. Motion carried with a vote of 5-0.

Motion was made by Commissioner and seconded by Commissioner Hilbert to approve payment of the Sisler-Maggard Engineering, PLLC invoice, 22023-GA6, for the Mill Road Waterline Replacements KIA/CWP Project #21CWW286/ \$710,686 Grant project administration in the amount of \$2,500. Motion carried with a vote of 5-0.

Joe Sisler, Sisler-Maggard Engineering, PLLC submitted to the Commission a formal request by McCain Brothers Excavation, LLC for a 75-day contract extension for the Mill Road Waterline Replacement. Due to a misunderstanding of when the contract days would begin accumulation. MBE thought the contract days started when all the supplies arrived, not the day that they started on site. Along with a combination of rock, the concentration of driveways, and utilities encountered on Hwy 44 which slowed the project.

Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to grant the formal request of McCain Brothers Excavation, LLC to extend the contract for Mill Road Waterline Replacement. Motion carried with a vote of 5-0.

Joe Sisler, Sisler-Maggard Engineering, PLLC submitted invoice 20013-LP6 for Lilly Pike Pump Station for the design work on the pump station. The invoice was submitted in the amount of \$5,955.

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to approve payment of invoice 20013-LP6 in the amount of \$5,955. Motion carried with a vote of 5-0.

- i. RD Projects - Kevin Maggard, Sisler-Maggard Engineering, addressed the Commission regarding an update on the delay on the Mill Road Waterline Replacement project.
- ii. Cleaner Water Program Grant - Construction of the Lilly Pike Pumpstation has started. The construction is scheduled to last 150 days. The pumps were ordered and should be in soon. The footers have been placed.
- iii. Jefferson Street - The permit for Jefferson Street has been approved in an email. Kevin met with KU to make sure nothing had changed in the original plans. Mr. Shelburne will give an updated quote on the concrete estimate. Kevin is meeting with CR Cable tomorrow regarding the conduit that has to be installed for the lights.
- iv. Old South Development – Moore Built Homes, LLC would like to reduce the Old South Development bond from \$120,000 to \$60,000, which is one-half of the initial bond.

Motion was made by Mayor Spencer and seconded by Commissioner Spears to release the performance bond of \$120,000 contingent upon providing the City of Taylorsville with a \$60,000 maintenance bond as of May 1, 2024. Motion carried with a vote of 5-0.

- v. Beehive Homes – The Beehive Homes project is moving forward. The City will need to file the ordinance with a copy of annexation with the County Clerk's office.
- vi. School Property on Main Street – John Dale, Jr., City Attorney is waiting for the survey description to be completed to request a title. John Dale, Jr. City Attorney advised that there will be two separate appraisals for the property by the School board and the City to determine the actual value of the property.

Item #12 – New Business

a. Department Reports

i. Police – Brian Sumner, Police Chief

- a. Brian Sumner, Police Chief addressed the Commission with the April report. There were 25 citations, 113 complaints, 61 school visits, 0 DUIs, 190 business checks, and 22 county runs that were mostly backups.
- b. Chief Sumner addressed the Commission regarding the design of the rumble strips on Main Cross and Reasor Street.

Motion was made by Commissioner Nation and seconded by Mayor Spencer to proceed with the rumble strips on Main Cross and Reasor Avenue. Motion carried with a vote of 5-0.

Motion was made by Commissioner Bowens and seconded by Commissioner Nation to adopt the new Police Policies. Motion carried with a vote of 5-0.

Motion was made by Commissioner Nation and seconded by Mayor Spencer to advertise the open Police Officer position. Motion carried with a vote of 5-0.

Brian Sumner, Chief of Police addressed the Commission regarding the need to purchase simulator guns for all his officers. Chief Sumner distributed a quote for the Commission to review.

Motion was made by Mayor Spencer and seconded by Commissioner Spears to purchase simulator guns for training. Motion carried with a vote of 5-0.

ii. Utility – Harold Compton, Public Works Director

a. Water Account Service Documentation – Stacey Crenshaw, Office Lead

Stacey Crenshaw, Office Lead, addressed the Commission regarding documentation for non-citizens. Mrs. Crenshaw would like to get direction from the Commission regarding what documentation the City will require to open an account. Currently, the City only requires a social security number to open an account. Steve Biven, City Clerk, suggested that the City ask the Landlord to sign a document stating that they would be held responsible for incurred charges if the tenant does not pay their water bill. Mr. Biven will bring back an updated policy to be adopted by the Commission.

ADJOURN TO EXECUTIVE SESSION

Item #13 - EXECUTIVE SESSION

Motion was made by Mayor Spencer and seconded by Commissioner Spears to Adjourn to Executive Session pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and/or members and/or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f)

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c),

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

Discussions concerning a specific economic development proposal KRS 61.810(1)(g).

These matters need to be discussed in executive session in order to not jeopardize the siting, retention, expansion, or upgrading of a business.

Motion carried with a vote of 5-0.

RETURN TO OPEN SESSION

Item #14

Motion was made by Commissioner Nation and seconded by Commissioner Spears to return to Open Session. Motion carried 5-0.

iii. Utility – Harold Compton, Public Works Director (cont.)

b. Potholes

Harold Compton, Public Works Director, advised the Commission that they will be filling in potholes throughout Taylorsville. Mr. Compton asked the Commission to make him aware of any potholes that they have noticed.

iv. KIPDA Official List of Roads

Steve Biven, City Clerk, advised the Commission regarding a Resolution stating that the City of Taylorsville agrees to with the Taylorsville City Council on the current road list being part of the city road system. The City of Taylorsville will need to ensure that street signs are in place on the city road system.

Motion was made by Commissioner Spears and seconded by Commissioner Hilbert to approve the city road system list. Motion carried with a vote of 5-0.

v. KLC Salt Auction

Steve Biven, City Clerk, advised the Commission that the process for Cities to start the bidding process to purchase salt has begun. The Commission will need to make a motion to participate in the salt auction.

Motion was made by Commissioner Hilbert and seconded by Commissioner Nation to participate in the salt auction. Motion carried with a vote of 5-0.

Item # 15 General Government

a. Spring Cleaning

Steve Biven, City Clerk, addressed with the Commission that this is the time that the City typically sets a dumpster out for City Spring Cleaning. Mr. Biven asked the Commission for a date for Spring Cleaning. The Commission made the decision to hold Spring Cleaning on June 29, 2023.

Motion was made by Commissioner Spears and seconded by Commissioner Nation to hire Zachary Wilson for the position of Maintenance Operator Sewer. Motion carried with a vote of 5-0.

b. Budget Calendar

Steve Biven, City Clerk, addressed the Commission regarding the budget public meetings calendar. Mr. Biven stated the budget calendar will need to be published in the paper 7 to 21 days before the public hearing. Mr. Biven stated the public hearing would be held on June 21, 2023, at the hearing there could be a first reading of the 23/24 budget. The Commission agreed to hold budget meetings on May 18, 2023, and May 23, 2023.

Mr. Biven advised that the Commission will need to decide on COLA for the budget meetings.

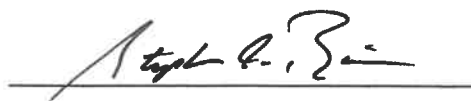
ADJOURN MEETING

Item #16

Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to adjourn the meeting. Motion carried with a vote of 5-0.



Karen Spencer, Mayor



Stephen A. Biven, City Clerk