

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

March 14, 2023

The City of Taylorsville City Commission held a Regular Meeting March 14, 2023, at 5:00 p.m.
at the City Hall Annex.

Present were:

Karen Spencer, Mayor
Kathy Spears, Commissioner
Abbigail Nation, Commissioner
Diane Bowens, Commissioner
Diana Hilbert, Commissioner

Staff present:

Robert W. Miles, City Attorney
Harold Compton, Public Works Director
Brian Sumner, Police Chief

Steve Biven, City Clerk
Jan Merzweiler, Co-Treasurer/AP
Kim Forrest, Co-Treasurer/HR
John Dale, Jr., City Attorney

Item #1- Opening Remarks

Mayor Spencer called the meeting to order at 5:00 PM. Mayor Spencer called for a moment of silence for city hall families experiencing hardships. Clerk Biven called the role.

Item #2 – Consent Calendar

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to approve the Consent Calendar and payment of bills for the month of February 2023. Motion carried with a vote of 5-0.

Item #3 – Comments by the Mayor

No report was given at this time.

Item # 4- Reports on Meetings Attended by Commission Members

No reports were given at this time.

Item # 5- Commissioners Report on Departments

No reports were given at this time.

Item #6 – Financial Report – Andrew Hagan, DMLO

Financial Report

- The Cash analysis and deposit collateral reports were provided. We are fully collateralized at all three financial institutions.
- Overtime department totals through February were provided.
- General fund: Financials were included year to date through 02/28/2023.
 - o Year to Date Occupational License Tax is \$315,102.
 - o Year to Date Insurance License Tax is \$229,089.
 - o Property Tax Income is \$218,577.
 - o Sanitation is over budget – all others are under.
- Water and Sewer Financials were included year to date through 02/28/2023.
 - o Water Revenue is \$3,177,337 net of refunds.
 - o Sewer Revenue is \$312,630.
 - o Revenue is 2% below budget, expenses 4.9% below budget.
- The Municipal Road Aid Fund Balance as of 02/28/2023.
 - o Bank Balance is \$103,853.

Motion was made by Commissioner Nation and seconded by Mayor Spencer to approve payment of DMLO invoice number 312206 in the amount of \$1,023.00. Motion carried with a vote of 5-0.

Item #7 – CDBG Funds - Dustin Duncan, KIPDA

Dustin Duncan, KIPDA administrator, addressed the commission regarding any questions they have about the Community Block Grant for the U of L Health. The grant will fund the renovation of the building where Express Rx of Taylorsville is located and utilize it as a U of L Medical center. The application will have to be completed by the City of Taylorsville only. The City has to apply without the County due to the City's low to moderate income level. The City would be responsible to repay the grant if U of L Medical Center withdrawals from the contract within a five-year time frame. The City can build some protections into the Legally Binding Agreement to reduce liability and require U of L to pay the city any funds required to be paid. A bond may be possible. The application's due date is January 2024.

Item #8 – City Hall & Annex Renovations – Mark Yates, My Resources, LLC

Mark Yates, My Resources, LLC was not present for the Commission meeting. Steve Biven, City Clerk, presented an invoice for contract services submitted by Mark Yates, My Resources, LLC, in the amount of \$4,550.

Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to approve payment in the amount of \$4,550 to My Resources, LLC. Motion carried with a vote of 5-0.

Item #9 – Main Street (Beverly Ingram, Main Street Manager)

Ms. Ingram asked that she be sent an agenda of the Commission meeting, along with information on Jefferson Street, the school sidewalk, and the property behind the chamber, so as to stay informed.

Motion was made by Commissioner Nation and seconded by Commissioner Spears to approve Bev Ingram's hours for work as Main Street Manager. Motion carried with a vote of 5-0.

Item #10 – Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

i. Cleaner Water Program Grant

Joe Sisler, Sisler Maggard Engineering, PLLC, submitted the payment request for the Mill Road Waterline Replacement by McCain Brothers Excavating, LLC. The invoice amount is \$244,797.85.

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to pay McCain Brothers Excavation, LLC in the amount of \$244,797.85 for Mill Road Waterline Replacement Project. Motion carried with a vote of 5-0.

Joe Sisler, Sisler Maggard Engineering, PLLC, stated that the City will be receiving the second grant agreement that has been submitted to legal and they anticipate the payment being made in a week.

Steve Biven, City Clerk, distributed the Sisler-Maggard Engineering, PLLC invoice 22023-C2 in the amount of \$34,383.01. Mr. Biven has not reviewed the invoice but asked that the Commission approve payment upon staff review.

Motion was made by Commissioner Spears and seconded by Mayor Spencer to approve payment of Sisler-Maggard Engineering, PLLC, invoice 22023-C2 in the amount of \$34,383.01, pending staff review for Mill road Waterline Relocation Project. Motion carried with a vote of 5-0.

Motion was made by Commissioner Bowens and seconded by Commissioner Nation to approve payment of Sisler-Maggard Engineering, PLLC, invoice 22023-GA-4 in the amount of \$1250, for the administration of the project. Motion carried with a vote of 5-0.

Motion was made by Commissioner Spencer and seconded by Commissioner Spears to pay Sisler-Maggard Engineering, PLLC, invoice 20013-LP4 in the amount of \$4,542.50 for Lilly Pike Pump Station Project. Motion carried with a vote of 5-0.

ii. **Jefferson Street Streetscape**

The City has contacted all the residents that will be affected by the placement of streetlights on Jefferson Street. They have received written and verbal permission to place the streetlights on residential property. Construction should begin soon.

iii. **Maintenance Bond**

- a. There's still work to be performed at Old South Subdivision prior to the release of the maintenance bond.

Item #11 - Old Business

a. Zoom Guidelines

The Commission agreed to keep Zoom meetings in place for Commission members that have a medical issue that prevents them from attending a Commission meeting.

Motion was made by Commissioner Hilbert and seconded by Mayor Spencer to use Zoom meetings only when there is a medical issue. Motion carried with a vote of 5-0.

Item #12 - New Business

a. Department Reports

i. **Utility – Harold Compton, Public Works Director**

Harold Compton, Public Works Director, addressed the Commission regarding the mowing contract. Mr. Compton presented the pricing for the bid received for mowing services. Algiers's Landscaping, LLC submitted the only bid.

Motion was made by Commissioner Spears and seconded by Commissioner Nation to accept the mowing bid submitted by Algiers's Landscaping, LLC on the Water properties. Motion carried with a vote of 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to renew the existing mowing contract with Tammy's Creations on the City properties. Motion carried with a vote of 5-0.

ii. Police – Lewis Christopher, City Police Officer

Lewis Christopher, City Police Officer, addressed the Commission regarding the February monthly report.

There were 30 citations, 112 complaints, 74 school visits, one DUIs, 98 business checks, and 15 county runs that were mostly backups.

Officer Christopher addressed the Commission regarding information for an alternative to installing speed bumps on Main Cross and Reasor Avenue. Officer Christopher presented information on the installation of rumble strips. The strips would be a thermos plastic material. The cost in total would be \$2,672 and would include two sets of rumble strips and signage to alert drivers.

Item #13 - General Government – Declaration of Emergency

Steve Biven, City Clerk, addressed the Commission regarding the Declaration of Emergency for the windstorm that came through Taylorsville and Spencer County. FEMA will be coming to assess the damage in the city and county. The City of Taylorsville staff is collecting expenses incurred for damage due to the storm.

Item #14 – Legal – Purchase of property behind the Chamber of Commerce

John Dale Jr., City Attorney addressed the Commission regarding the purchase of the property behind the Chamber of Commerce. The property was owned by Spencer County Schools. The School Board attorney updated the contract. They will need to have an appraisal on the property.

ADJOURN TO EXECUTIVE SESSION

Item #15 - Executive Session

Motion was made by Commissioner Nation and seconded by Commissioner Spears to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 5-0.

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and/or members and/or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f)

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

Discussions concerning a specific economic development proposal KRS 61.810(1)(g).

These matters need to be discussed in executive session in order to not jeopardize the siting, retention, expansion, or upgrading of a business.

RETURN TO OPEN SESSION

Item #16

Motion was made by Commissioner Nation and seconded by Commissioner Spears to return to Open Session. Motion carried 5-0.

Item #17 – *Leave time*.

The Commission discussed leave time as it relates to emergency weather conditions. The bereavement policy was also discussed.

Item #18

Motion was made by Mayor Spencer and seconded by Commissioner Spears to hire Stephen Farmer as a Police Officer. Motion carried 5-0.

Item #19

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to proceed with OSHA inspection analysis. Motion carried 5-0.

Item #20

Motion was made by Commissioner Nation and seconded by Commissioner Bowens to hire Mike Easter to the position of Water Distribution Operator. Motion carried 5-0.

Item #21

Motion was made by Commissioner Hilbert and seconded by Commissioner Nations to hire Charles Partin to the position of Assistant To the Public Works Director. Motion carried 5-0.

Item #22

Motion was made by Mayor Spencer and seconded by Commissioner Spears to advertise for two vacant positions created; utility Maintenance Operator/Seasonal Laborer and Utility Maintenance Operator (Water). Motion carried 5-0.

ADJOURN MEETING

Item #23 - Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to adjourn meeting. Motion carried with a vote of 5-0.

Karen Spencer, Mayor

Stephen A. Biven, City Clerk