

**CITY OF TAYLORSVILLE
CITY COMMISSION
SPECIAL MEETING**

February 16, 2023

The City of Taylorsville City Commission held a Regular Meeting February 16, 2023, at 5:00 p.m. at the City Hall Annex.

Present were:

Karen Spencer, Mayor
Kathy Spears, Commissioner
Abigail Nation, Commissioner
Diane Bowens, Commissioner
Diana Hilbert, Commissioner

Staff present:

Robert W. Miles, City Attorney
Harold Compton, Public Works Director
Brian Sumner, Police Chief
John Dale, Jr., City Attorney

Steve Biven, City Clerk
Jan Merzweiler, Co-Treasurer/AP
Kim Forrest, Co-Treasurer/HR

Item #1- Opening Remarks

Mayor Spencer called the meeting to order at 5:00 PM. Mayor Spencer called for a moment of silence for the passing of Barbara Jean Perry, Mother of employee Mike Easter.

Item #2 – Consent Calendar

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to approve the Consent Calendar and payment of bills for the month of January 2023 with the exception of the minutes of January 24th which will be presented for approval next month. Motion carried with a vote of 4-0.

Item #3 – Comments by the Mayor

Mayor Spencer welcomed Robert W. Miles as the City of Taylorsville's new City Attorney.

Item #4 – Steve Rucker, Spencer County School District – SRO

Mr. Rucker addressed the Commission regarding expanding the School Resource Officers at the Spencer County schools. They would like to have three full-time SROs

that would cover Spencer Middle/Spencer Elementary, Spencer County High School, and Taylorsville Elementary/Hillview Elementary Schools.

Motion was made by Mayor Spencer and seconded by Commissioner Hilbert to open the negotiations between the City of Taylorsville and Spencer County Schools to hire three full-time SROs. Motion carried with a vote of 4-0.

Commissioner Nation joined the Commission meeting at 5:14 p.m.

Item #5 – Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

i. RD Projects

Steve Biven, City Clerk, addressed the Commission concerning the checklist that the City must complete to receive Rural Development funds. The environmental portion is complete as well as the application.

John Dale, Jr., addressed the Commission regarding the need for the Commission to approve the Bond Counsel agreement and a new Local Counsel agreement.

Motion was made by Mayor Spencer and seconded by Commissioner Bowens to approve the entering into an agreement with Rubin & Hays, Municipal Bond Attorneys, to be the City of Taylorsville Bond Counsel. Motion carried with a vote of 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to approve the entering into an agreement with J. Dudley Dale, Jr., Esq., Attorney at Law, to be the City of Taylorsville Local Counsel. Motion carried with a vote of 5-0.

ii. Cleaner Water Program Grant

Reimbursement in the amount of \$420,000 for the Cleaner Water Program will be available within the week. Mayor Spencer will need to sign the Request for Reimbursement.

The Commission will also need to approve Pay Request for the contractor on Mill Road in the amount of \$31,625.27.

Motion was made by Commissioner Hilbert and seconded by Mayor Spencer to pay the Mill Road Contractor in the amount of \$31,625.27 pending staff review. Motion carried with a vote of 5-0.

Motion was made by Commissioner Spears and seconded by Commissioner Nation to pay Sisler-Maggard Engineering, PLLC. Invoice number 20013-LP3 in the amount of \$9,460 for the Lilly Pike design. Motion carried with a vote of 5-0.

Motion was made by Commissioner Hilbert and seconded by Commissioner Nation to pay the Sisler-Maggard Engineering, PLLC invoice number 22023-GA-3 in the amount of \$1,250 for the grant administration for Mill Road Waterline Replacements. Motion carried with a vote of 5-0.

Joe Sisler with Sisler-Maggard Engineering, PLLC., addressed the Commission regarding the need for Mayor Spencer to sign Exhibit 4 Resolution of the City of Taylorsville accepting the grant, approving the grant assistance agreement, authorizing the amendment of the City of Taylorsville's annual budget, and authorizing a representative to sign all related documents.

Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to pass Resolution to accepting the second grant for the Cleaner Water Program grant. Motion carried with a vote of 5-0.

iii. **Sidewalks**

There has been a personnel change in the Highway Department that will cause a delay in the sidewalk project.

iv. **Jefferson Street Streetscape**

The Highway Dept. is in the process of approving the new drawings submitted by Sisler-Maggard for the lighting project. Kevin Sisler has received four out of the five easements signed. There is one property owner that does not reside at the property. Kevin Sisler is in the process of getting in contact with her to sign the easement agreement.

v. **Speed bumps**

Harold Compton, Public Works Director, addressed the Commission to get clarification on adding asphalt speed bumps. The price to install an asphalt speed bump would be \$3,000 per speed bump. They are 18 ft wide and 12in high and are curb to curb. Signs will be furnished to make drivers aware that they are there to prevent damage to vehicles. The small speed hump costs \$500 and can be bolted down.

Commissioner Hilbert would like to see three-speed bumps on Main Cross. Commissioner Hilbert would like to see a speed hump that slows drivers down but that would not cause them to have to stop before going over the speed hump.

Harold Compton, Public Works Director, suggested that the Commission postpone a decision until spring when asphalt work begins.

Item #6 – County Animal Shelter – Dan Pharris, Fiscal Court Magistrate and Jim Travis, Fiscal court Magistrate.

Dan Pharris, the Taylorsville district Magistrate, addressed the Commission regarding the construction of the new Spencer County Animal Shelter. The shelter will be located behind the Dollar Store. The basic design is completed. Surveys are being completed, as well as engineering. They have addressed the County Attorney to talk to the school to get an easement at the new location. Dan Travis brought drawings for the Commission to view. Jim Travis, Elk Creek Magistrate, discussed the plans for the shelter and said that they are ready to take their plans to the architects.

There will also be a room specifically for cats which the current shelter does not have. There will be an adoption room for people to be able to spend time with pets prior to adopting.

Nick Wilkerson, Animal Control Director, addressed the Commission regarding the current problem with the cat population in downtown Taylorsville. Mr. Wilkerson would like to address the problem in a humane manner by catching the cats, having them spayed or neutered, and releasing them back into the community.

Dan Pharris asked that the Commission consider assisting the County in the funding of the new animal shelter.

Item #7 – Tourism Commission – Stacy Koon

Stacey Koon, Treasurer of the Tourism Commission, addressed the Commission regarding the budget of the Tourism Commission. The Tourism Commission received \$10,000 from the County and \$27,000 in transient tax. The Tourism Commission is all volunteers, so all funding goes directly to tourism events. The tourism commission received a \$35,000 grant that will be used for a golf tournament at Tanglewood Golf course and a Tough Mudder event in 2024. They also received a grant of \$18,000 for marketing.

Stacey Koon invited the City of Taylorsville Commission to attend the tourism regular meetings.

Stacey Koon said that there are two vacant spots on the Tourism Commission.

Item #8 – Friends of Taylorsville Lake Gene Balder and Marty Nemes

Marty Nemes addressed the Commission regarding the upcoming event, Dam Celebration, an event celebrating the 40th anniversary of the Taylorsville Lake Dam which will be held on May 28, 2023, at 12:00 p.m. The Friends of Taylorsville Lake would like the City of Taylorsville to become a sponsor of the event and donate \$10,000.

Item #9 – Alcohol Beverage Control – Scot Heath, ABC Administrator

Scot Heath, ABC Administrator, introduced himself to the new Commission. He let the Commission know that the City of Taylorsville currently has fourteen different liquor licenses. He informed the Commission of the new businesses that have applied for a liquor license.

Item #10 – Main Street (Beverly Ingram, Main Street Manager)

Motion was made by Commissioner Spears and seconded by Mayor Spencer to approve Bev Ingram's hours for work as Main Street Manager per staff review. Motion carried with a vote of 5-0.

Item #11 – Financial Report – Andrew Hagan, DMLO

Financial Report

- The Cash analysis and deposit collateral reports were provided. We are fully collateralized at all three financial institutions.
- Overtime department totals through January were provided.
- General fund: Financials were included year to date through 01/31/2023.
 - o Year to Date Occupational License Tax is \$272,735.
 - o Year to Date Insurance License Tax is \$206,643.
 - o Property Tax Income is \$212,507.
 - o Sanitation is over budget – all others are under.
- Water and Sewer Financials were included year to date through 01/31/2023.
 - o Water Revenue is \$2,811,676 net of refunds.
 - o Sewer Revenue is \$275,920.
 - o Revenue is .25% above budget, expenses 4.6% below budget.
 - o \$24.5k more Louisville Water Purchased than budgeted
- The Municipal Road Aid Fund Balance as of 01/31/2023.
 - o Bank Balance is \$104,229.

Motion was made by Mayor Spencer and seconded by Commissioner Bowens to pay invoice 312206 in the amount of \$1,023 for December financial services. Motion carried with a vote of 5-0.

Motion was made by Commissioner Nation and seconded by Commissioner Hilbert to take a five-minute recess. Motion carried with a vote of 5-0.

Item #12 - City Hall & Annex Renovations – Mark Yates, My Resources, LLC

Motion was made by Commissioner Bowens and seconded by Mayor Spencer Bowens to approve the bid notices for renovation work. Motion carried with a vote of 5-0.

Item #13 - New Business

a. Department Reports

i. Utility – Harold Compton, Public Works Director

Steve Biven, City Clerk, addressed the Commission regarding the mowing contract. He asked the Commission to give direction as to how they would like to bid out mowing for both the General Fund and Water areas.

Motion was made by Mayor Spencer and seconded by Commissioner Spears to accept bids for mowing on the Water and Sewer sites. Motion carried with a vote of 5-0.

ii. Police – Brian Sumner, Police Chief

Brian Sumner, Police Chief, addressed the Commission regarding the January monthly report.

There were 39 citations, 96 complaints, 58 school visits, six arrests, one DUIs, 77 business checks, and 13 county runs that were mostly backups.

Chief Sumner distributed the new Police Policy. There was a need to update the current policy.

Item #14 - General Government

Steve Biven, City Clerk, addressed the Commission regarding how they would like to move forward with advertising for a new Comptroller.

ADJOURN TO EXECUTIVE SESSION

Item #15 Executive Session

Motion was made by Commissioner Hilbert and seconded by Commissioner Bowens to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

- a. Interview Applicants for the position of Police Officer.
- b. Discussions or hearings to discuss the hiring of a city attorney.

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

Motion carried with a vote of 5-0.

RETURN TO OPEN SESSION

Item #16

Motion was made by Mayor Spencer and seconded by Commissioner Nation to return to Open Session. Motion carried 5-0.

Item #17

Motion was made by Mayor Spencer and seconded by Commissioner Spears to approve new contract addendum with John D Dale Jr. for legal services. Motion carried 5-0.

ADJOURN MEETING

Item #18 - Motion was made by Commissioner Nation and seconded by Commissioner Spears to adjourn meeting. Motion carried with a vote of 5-0.

Karen Spencer, Mayor

Stephen A. Biven, City Clerk