

**CITY OF TAYLORSVILLE
CITY COMMISSION
SPECIAL MEETING**

December 6, 2022
City Hall Annex

The City of Taylorsville City Commission held a Regular Meeting December 2022, at 5:00 p.m. at the City Hall Annex.

Present were:
Matthew Douglas, Mayor
Kathy Spears, Commissioner
Beverly Ingram, Commissioner
Diane Bowens, Commissioner

Staff present:

John Dale, Jr., City Attorney
Harold Compton, Public Works Director
Brian Sumner, Police Chief

Steve Biven, City Clerk
Jan Merzweiler, Co-Treasurer/AP
Kim Forrest, Co-Treasurer/HR

Item #1- Oath of Office – Police Officer Billy Keltner

Officer Billy Keltner was sworn into service with the City of Taylorsville Police Department by Mayor Douglas.

Item #2 – Ordinance #429 Readopting Goals & Objectives (2nd Reading)

Julie Sweazy, Planning and Zoning Administrator was present to give the second reading of Ordinance #429, readopting goals & objectives.

Motion was made by Mayor Douglas and seconded by Commissioner Bowens to approve Ordinance #429 Readopting Goals & Objectives. Motion carried with a vote of 4-0.

Item #3 – Paul Maddox, CPA – FY 2022 Audit Report

Paul Maddox, Maddox & Associates CPA, presented the 2022 Fiscal Year audit to the Commission. Mr. Maddox gave two reports. The Financial report and the Internal Control and Compliance report. Both reports gave clean opinions.

Motion was made by Commissioner Ingram and seconded by Mayor Douglas, to approve the 2022 Fiscal Year audit submitted by Paul Maddox with Maddox & Associates. Motion carried with a vote of 4-0.

Motion was made by Commissioner Ingram and seconded by Mayor Douglas to approve payment for the 2022 Fiscal Year audit in the amount of \$13,000 submitted by Paul Maddox, Maddox & Associates. Motion carried with a vote of 4-0.

The 2022/2023 Fiscal Year audit will be the final audit under the contract with Paul Maddox, Maddox & Associates CPA.

Item #4 – Consent Calendar

Motion was made by Commissioner Ingram and seconded by Commissioner Bowens to approve the Consent Calendar and payment of bills for the month of November 2022. Motion carried with a vote of 4-0.

Item #5 – Financial Report – Andrew Hagan, DMLO

- i. Andrew Hagan, DMLO, was not present to present the November financials due to the Commission meeting being moved to the first week in December. Mr. Hagan will give both November and December financials at the regular Commission meeting on January 10, 2023.
- ii. Property tax liens – Stacey Crenshaw, Front Office Lead, and Steve Fowler Citation Officer
Steve Biven, City Clerk, addressed the Commission regarding payment arrangements for a delinquent property tax bill on account 19726. The customer has agreed to make payments in the amount of \$300.00 per month for twelve months until the bill is paid in full. The ordinance doesn't allow payment arrangements.
Steve Fowler, Citation Officer, has spoken with the customer who is willing to pay the property tax bill but will need to make payments.

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to allow payment arrangements for the property tax owed on account 19726. Motion carried with a vote of 4-0.

Item #6 Code Enforcement – Steve Fowler, Citation Officer

Steve Fowler, Citation Officer, addressed the Commission with the November report. Property tax payments are up to date except for a couple of accounts. Business Licenses payments are up to date except for a couple of accounts.

Item #7 Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

i. RD Projects

Joe Sisler, Sisler-Maggard Engineering, PLLC addressed the Commission regarding the design of Lilly Pike Pump station that will be reimbursed by Rural Development. The project is 80% complete. There is a pending invoice for the design in the amount of \$21,556.60.

Motion was made by Mayor Douglas and seconded by Commissioner Ingram to pay the Sisler Maggard invoice for the design of the Lilly Pike Pump station in the amount of \$21,556.60 pending review by staff and DMLO. Motion carried with a vote of 4-0.

ii. Cleaner Water Program Grant

Joe Sisler, Sisler-Maggard Engineering, PLLC addressed the Commission regarding the second grant for the Cleaner Water Program that has been submitted. There is a resolution that will need to be signed by the Mayor for grant #2. It has been reviewed by Sisler-Maggard and legal counsel.

Motion was made by Commissioner Ingram and seconded by Commissioner Bowen to pass the resolution and accept Cleaner Water Grant funds. Motion passed with a vote of 4-0.

iii. Sidewalks

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission regarding the status of the Sidewalk project. John Dale, Jr., City Attorney, is awaiting the easement agreement.

iv. Jefferson St. Streetscape

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission regarding the status of the Jefferson St. Streetscape project. KDOT will approve acorn street lighting but only if the City were to install 50 lights. The City has the option to put the acorn street lights behind the sidewalk. The City would have to get agreements from property owners to get approval to install lights behind the sidewalks.

Motion was made by Commissioner Ingram and seconded by Commissioner Bowen to approve moving forward with Jefferson St. Streetscape without the acorn streetlights and continue to seek approval from KDOT. Motion carried with a vote of 4-0.

Motion was made by Commissioner Ingram and seconded by Commissioner Bowen to approve payment in the amount of \$6,000 to GRW Engineers for the electrical design of Jefferson Street Streetscape upon receipt of their invoice. Motion carried with a vote of 4-0.

City Hall & Annex Renovations – Steve Biven, City Clerk

Steve Biven, City Clerk, addressed the Commission regarding how the City of Taylorsville should bid out the renovation projects for the Annex building and City Hall. Joe Sisler, Sisler-Maggard Engineering, PLLC, recommends bidding out the roofing project for the Annex building and City Hall in one contract. Mr. Sisler said that there would be substantial savings to bid as one project.

b. Main Street

Motion was made by Mayor Douglas and seconded by Commissioner Bowen to approve Bev Ingram's hours for the month of November. Motion carried with a vote of 3-0. Commissioner Ingram abstained from the vote.

Item #8 Old Business

i. Garbage Rates

Steve Biven, City Clerk, addressed the Commission regarding the 2023 rates for garbage collection. Per the contract the rates for garbage collection will be increased from \$13.75 to \$14.16 per month.

ii. Annex Microphones

Steve Biven, City Clerk, addressed the Commissioner regarding the Annex microphones. Tech Monster is backing away from the ceiling microphone project. They are no longer confident that one microphone will be sufficient. Mr. Biven has requested that Tech Monster address the Commission with solutions in January.

Item #9 New Business

Utility – Harold Compton, Public Works Director

- a. Harold Compton, Public Works Director, addressed the Commission regarding the November monthly report.

- i. Salt Building

Joe Sisler, Sisler-Maggard Engineering, PLLC, is working on the design for the salt building.

The salt spreader needs repair. They received a quote of \$6,626 for parts from Dukes Enterprise. This doesn't include labor. Mr. Compton received bids on new salt spreaders. The electric salt spreader cost \$4,779.

Motion was made by Commissioner Spears and seconded by Commissioner Ingram to purchase a new electric salt spreader at \$4,779. Motion carried with a vote of 4-0.

- b. Police – Brian Sumner, Police Chief**

Brian Sumner, Police Chief, addressed the Commission regarding the November monthly report.

- i. Holiday Pay

Kim Forrest, HR/Co-Treasurer, addressed the Commission regarding holiday pay for the upcoming Christmas and New Year holiday. The policy states that to receive overtime pay an employee must work on the actual holiday and not the observed holiday.

Item #10 Legal

- a. Termination of Covid Declaration of Emergency**

Motion was made by Mayor Douglas and seconded by Commissioner Ingram to end Municipal order and State of Emergency Declaration, order No. 2020-4 put in effect in response to the Coronavirus pandemic. Motion carried with a vote of 4-0.

- b. Steve Biven, City Clerk, addressed the Commission regarding upcoming meetings to close out the CDBG grant for funds to help citizens pay for the utility bills. Money was paid to the City of Taylorsville and distributed to Multi-Purpose for distribution. There will be a public hearing on December 19, 2022, at 6:30 pm.

- c. Steve Biven, City Clerk, addressed the Commission regarding a municipal order to revoke federal procurement regulations for ARPA.

Motion was made by Commissioner Ingram and seconded by Commissioner Bowens to approve the municipal order to remove federal procurement procedures for ARPA funding. Motion carried with a vote of 4-0.

ADJOURN TO EXECUTIVE SESSION

Item #11 Executive Session

Motion was made by Mayor Douglas and seconded by Commissioner Ingram to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 4-0.

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

a) Interview Applicants for the position of Comptroller.
These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

RETURN TO OPEN SESSION

Item #12

Motion was made by Mayor Douglas and seconded by Commissioner Bowen to return to open session. Motion Carried 4-0.

Item #13

Motion was made by Commissioner Bowen and seconded by Commissioner Spears to give Mike Easter a .75 rate increase due to his completion of three certifications. Motion Carried 4-0.

Item #14

Motion was made by Commissioner Spears and seconded by Commissioner Ingram to Hire Keith Waldrige as a part-time employee in January 2023 pending approval from the Kentucky Retirement System. Motion carried with a vote of 4-0.

Item #15

Motion was made by Mayor Douglas and seconded by Commissioner Spears to enter into a contract with Billy Keltner to serve as Taylorsville Police Officer at a hourly rate of \$31.32. Motion carried with a vote of 4-0.

ADJOURN TO EXECUTIVE SESSION

Item #16 Executive Session

Motion was made by Commissioner Ingram and seconded by Commissioner Spears to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 4-0.

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

b) Interview Applicants for the position of Comptroller.
These matters need to be discussed in closed session to protect confidentiality.

ADJOURN MEETING

Item #17 - Motion was made by Commissioner Bowens and seconded by Commissioner Ingram to adjourn meeting. Motion carried with a vote of 4-0.

Kathy Spears, Mayor Pro Tem

Stephen A. Biven, City Clerk