

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

November 15, 2022

**The City of Taylorsville City Commission held a Regular Meeting November 15, 2022, at
5:00 p.m. at the City Hall Annex.**

Present were:

Matthew Douglas, Mayor
Kathy Spears, Commissioner
Beverly Ingram, Commissioner
Diane Bowens, Commissioner
Abbigail Nation, Commissioner

Staff present:

John Dale, Jr., City Attorney
Harold Compton, Public Works Director
Brian Sumner, Police Chief

Steve Biven, City Clerk
Jan Merzweiler, Co-Treasurer/AP
Kim Forrest, Co-Treasurer/HR

Item #1- Opening Remarks

Mayor Douglas called the meeting to order at 5:00 PM.

Item #2 – Consent Calendar

Motion was made by Commissioner Spears and seconded by Commissioner Bowens to approve the Consent Calendar and payment of bills for the month of October 2022. Motion carried with a vote of 5-0.

Item #3 – Ordinance #429 Readopting Goals & Objectives (1st Reading)

Julie Sweazy, Planning and Zoning Administrator was present to read Ordinance #429. Readopting the Goals and Objectives comprehensive plan. Every five years Spencer County Planning and Zoning has to readopt or rewrite its comprehensive plan. Julie Sweazy told the Commission that as soon as all the census numbers come in, they intend to follow the new redistricting to set up the new numbers appropriately and rewrite the comp. plan. Spencer County has already approved the current comprehensive plan.

Item #4 – New Business

i. Andrew Hagen, DMLO, presented the financials for the month of October 2022.

Financial Report

- The Cash analysis and deposit collateral reports were provided. We are fully collateralized at all three financial institutions.
- Overtime department totals through October were provided.
- General fund: Financials were included year to date through 10/31/2022.
 - o Year to Date Occupational License Tax is \$169,401.
 - o Year to Date Insurance License Tax is \$96,367.
 - o Property Tax Income is \$46,669.
 - o All departments are under budget.
- Water and Sewer Financials were included year to date through 10/31/2022.
 - o Water Revenue is \$1,673,835 net of refunds.
 - o Sewer Revenue is \$160,016.
 - o Revenue is 7% above budget, expenses 2% below budget
- The Municipal Road Aid Fund Balance as of 10/31/2022.
 - o Bank Balance is \$100,566.
- Region's bank sent statements and the balance sheet is updated for that.
 - o Changes to the September statements
 - o No effect on income statement of budget variances, just balance sheet.

Steve Biven, City Clerk, informed the Commission that Paul Maddox, CPA, will be present at the December Commission meeting to present the 2021-2022 audit

Item #5 Committee Reports

a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)

i. Mill Road Project

The contractor of the Mill Rd project has ordered the material needed and hopes to start the second week in December to spread pipe and weld piping.

Steve Biven, informed the Commission that there was a meeting with Andrew Hagen, DMLO, to discuss how the funds will be disbursed for the Mill Rd project. There are two grants that will be used for funding. Grant 1 has \$71,000 in funding and grant 2 has 1.1 million in funding. Invoices will be paid from both grants until the funds are used. Progress meetings will be held before the regular Commission meetings to ensure that invoices submitted for the project are reviewed before payment.

ii. Frye Easement Bill

Steve Biven, City Clerk, addressed the Commission about paying Sisler-Maggard Engineering, PLLC in the amount of \$3,420.75 for drawing up the plans for the easement. The City continues to wait on a settlement from Mr. Frye.

Motion was made by Commissioner Spears and seconded by Commissioner Nation to approve the payment to Sisler-Maggard Engineering, PLLC in the amount of \$3,420.75 for drawing up the plans for the Frye easement. Motion carried with a vote of 5-0.

iii. Sidewalks

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission regarding the status of the Sidewalk project. The land will need to be appraised. The statute of the law reads that property of the school has to have an appraisal.

iv. Jefferson St. Streetscape

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission regarding the status of the Jefferson St. Streetscape project. The highway department has reviewed and made comments. The main comment was that the light poles were not specified as a break-easy pole. The consultant for Sisler-Maggard Engineering, LLC, has noted that the poles are specified by KU as approved poles. Approval is still forthcoming.

b. Main Street

Motion was made by Commissioner Spears and seconded by Commissioner Bowen to approve Bev Ingram's hours. Motion carried with a vote of 4-0. Commissioner Ingram abstained from the vote.

Item #6 New Business

Utility – Harold Compton, Public Works Director

Harold Compton, Public Works Director, addressed the Commission regarding the October monthly report.

Steve Biven, City Clerk, addressed the Commission regarding the renewal of the uniform rental contract with Logan's Uniform Rental with the correction to the length of contract from the stated seventy-two months to twenty-four months.

Motion was made by Commissioner Nation and seconded by Commissioner Ingram to approve entering into a twenty-four-month contract with Logan's Uniform Rental. Motion carried with a vote of 5-0.

Steve Biven, City Clerk, addressed the Commission to advise that we are required to order additional salt for the City by December 31, 2022. He also noted that due to the Mississippi river being down, it is causing issues getting salt to vendors. There may be shortages and inflated prices this upcoming season. The City has a supply of salt but will be ordering additional salt by December 31, 2022.

i. Police – Brian Sumner, Police Chief

Brian Sumner, Police Chief, addressed the Commission regarding the October monthly report.

- a. Citations 25, Complaints 114, County Complaints 18.
- b. Brian Sumner, Police Chief, addressed the Commission regarding Stephen Farmer's retirement effective January 1, 2023

Motion was made by Mayor Douglas and seconded by Commission Nation to accept the retirement resignation of Officer Stephen Farmer effective January 1, 2023. Motion carried with a vote of 5-0.

- c. Steve Biven, City Clerk, addressed the Commission regarding allocating \$10,000.00 to the City Police Department for operational supplies that are needed for the department. The money was first allocated from the CARES funds. Mayor Douglas, stated that he would like to allocate the money from the General Fund.

Motion was made by Commissioner Nation and seconded by Commissioner Spears to allocate \$10,000.00 to the Police Department for operational supplies to be paid out of the General Fund. Motion carried with a vote of 5-0.

- d. Steve Biven, City Clerk, addressed the Commission regarding setting up an account for miscellaneous revenue coded to the Police Department for funds that are collected for things like the Police calendar and accident report that will be utilized specifically for the Police Department.

Motion was made by Commissioner Ingram and seconded by Commissioner Nation to create a miscellaneous revenue account specifically for the use of the Police Department. Motion carried with a vote of 5-0.

- e. Steve Biven, City Clerk, addressed the Commission regarding meeting on Tuesday, November 22, 2022 during the regularly scheduled meeting, to review the bids for the police vehicle that are due Wednesday, November 16th at noon.
Mark Yates will also be giving a presentation on the cost of the roof, windows, and lights for the City Hall renovation project.

Item #7 General Government

- a. Cleaning Contract with Quality Cleaning LLC – Cecile Coulter

Steve Biven, City Clerk, addressed the Commission regarding either renewing the current contract with Quality Cleaning LLC or putting it out for bid.

Motion was made by Mayor Douglas and seconded by Commissioner Bowen to renew the cleaning contract with Quality Cleaning LLC. Motion carried with a vote of 5-0.

- b. Steve Biven addressed the Commission regarding getting estimates to relocate the laptop that is currently used to start Zoom meetings so that a City employee can be the administrator of Zoom meetings instead of the Mayor. The Commission agreed that they would like to get an estimate to move the laptop so a City employee can administer Zoom meetings.

- c. Steve Biven, City Clerk, addressed the Commission regarding City KEHP health insurance.

Kim Forrest, HR/Co-Treasurer distributed the current 2021-2022 KEHP benefits guide that states the Employer and Employee health insurance responsibilities. Mrs. Forrest advised the Commission that the City is responsible for the Employer portion of the health insurance no matter what plan the employee elects. The city has been paying this additional amount of the employer portion for those employees adding coverage for children or spouse, despite it being more than the employer contribution for just single coverage. The Commission has never formally addressed this difference.

Motion was made by Mayor Douglas and seconded by Commissioner Nation to adopt the KEHP health insurance rates for the employer portion of the health benefit rates. Motion carried with a vote of 5-0.

ADJOURN MEETING

Item #8 - Motion was made by Mayor Douglas and seconded by Commissioner Nation to adjourn meeting. Motion carried with a vote of 5-0.

Matt Douglas, Mayor

Stephen A. Biven, City Clerk