

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

**October 11, 2022**

**The City of Taylorsville City Commission held a Regular Meeting October 11, 2022, at 5:00 p.m. at the City Hall Annex.**

Present were:

Matthew Douglas, Mayor  
Kathy Spears, Commissioner  
Beverly Ingram, Commissioner  
Diane Bowens, Commissioner  
Abigail Nation, Commissioner

Staff present:

John Dale, Jr., City Attorney  
Harold Compton, Public Works Director  
Brian Sumner, Police Chief

Steve Biven, City Clerk  
Jan Merzweiler, Co-Treasurer/AP

**Item #1- Opening Remarks**

Mayor Douglas called the meeting to order at 5:00 PM.

**Item #2 – Tourism Committee**

Stacey Koon, Treasurer of Spencer County Tourism, addressed the Commission with an update on the Tourism Commission. Members include:

Stacey Koon – Treasurer Tourism Commission. Expired 12/31/2021 (agreed to stay month to month)

John Hamilton - Judge's Appointment. Expires 12/31/2023

Matt Pucket – Chair of Tourism Commission. Joint City/County representative  
Hotels/Motels Expires 12/31/22

Erin Tobbe- Co-Chair of Tourism Commission. Expires 12/31/2022

Cheyenne Andrade - Joint City appointment Hotels/Motels. Expires 12/31/2023

Bonnie Downs – Secretary of Tourism Commission. Expires 12/31/2024

The Chamber of Commerce appointment is vacant. Expires 12/31/2022

Restaurant Representative is vacant. Expires 12/31/2024

The Tourism Commission meets the first Thursday of the month at 4:00 p.m. at Tanglewood Country Club.

Stacey Koon agreed to email the Tourism Commission approved minutes to Steve Biven, City Clerk.

The Spencer County Tourism Commission submitted two applications to receive a ARPA grant for the impact Covid had on the county. The Tourism Commission could receive up to \$18,663.00.

Stacey requested that the City of Taylorsville make a donation to the Spencer County Tourism Commission.

### **Item #3 – Code Enforcement (Steve Fowler)**

Steve Fowler, City of Taylorsville Citation Office, gave a report on code enforcement within Taylorsville. Mr. Fowler has included the collection of business licenses and property tax dues to his list of duties.

### **Item #4 – Consent Calendar**

**Motion was made by Commissioner Spears and seconded by Commissioner Ingram to approve the Consent Calendar and payment of bills for the month of September 2022. Motion carried with a vote of 5-0.**

### **Item #5 – New Business**

- i. Andrew Hagen, DMLO, presented the financials for the month of September 2022.**

#### **Financial Report**

- The Cash analysis and deposit collateral reports were provided. We are fully collateralized at all three financial institutions.
- Overtime department totals through September were provided.
- General fund: Financials were included year to date through 09/30/2022.
  - o Year to Date Occupational License Tax is \$112,000.
  - o Year to Date Insurance License Tax is \$80,000.
- Water and Sewer Financials were included year to date through 09/30/2022.
  - o Water Revenue is \$1.3 million net of refunds.
  - o Sewer Revenue is \$123,000.
- The Municipal Road Aid Fund Balance as of 09/30/2022 is \$99,000

**Motion was made by Mayor Douglas and seconded by Commissioner Nation to approve the payment of DMLO invoice number 306629 submitted for \$1,496.00. Motion carried with a vote of 5-0.**

## **Item #6 Committee Reports**

### **a. Engineering Projects (Joe Sisler, Sisler-Maggard Engineering, LLC)**

#### **i. Cleaner Water Program Grant**

Joe Sisler, Sisler-Maggard Engineering, LLC, stated that they have prepared and submitted 10 of the 11 items that need to be submitted for the City to receive reimbursement through the Cleaner Water Program grant number one.

**Motion was made by Commissioner Spears and seconded by Commissioner Nation to approve that Mayor Douglas sign the City Owner Certificate contingent upon attorney and staff review. Motion carried with a vote of 5-0.**

The Cleaner Water Program grant agreement item number two in the amount of \$1,183,000 is waiting to come to the Commission for approval. The grant agreement will need to be signed by the Mayor.

The Commission previously granted permission to get bids for labor and material separately. Because of legal and sales tax issues with bidding labor and material separately, the council decided to get bids as one contract that includes labor and material in the same bid.

**Motion was made by Mayor Douglas and seconded by Commissioner Bowens to approve a new bid for the Mill Road project. The project will be re-bid as one project to include labor and material in the same bid. Motion carried with a vote of 5-0.**

#### **ii. Sidewalks**

Joe Sisler, Sisler-Maggard Engineering, LLC, addressed the Commission regarding the status of the Sidewalk project. The school board approved a non-appraisal for the property to be used for the sidewalks. They are awaiting KDOT approval.

#### **iii. Early Wyne Entrance Leak**

Kevin Sisler, Sisler-Maggard Engineering, addressed the Commission regarding the status of the work to be performed at Early Wyne entrance. The leak at the entrance of the Early Wyne subdivision has been repaired. The City will pave at a later date.

**iv. Jefferson St. Streetscape**

Sisler-Maggard's outside engineer has prepared the documents and submitted them to both Frankfort and Louisville. Louisville was approved on September 13, 2022. We are still waiting for Frankfort to approve.

**b. Magistrate Introduction**

The new Magistrate for district 1, Dan Pharris, introduced himself to the Commission. Mayor Douglas welcomed Mr. Pharris as a Magistrate.

**c. Main Street**

**Motion was made by Commissioner Nation and seconded by Commissioner Spears to approve Bev Ingram's hours. Motion carried with a vote of 4-0. Commissioner Ingram abstained from the vote.**

Steve Biven, City Clerk, addressed the Commission regarding Ordinance # 381 Establishing the City of Taylorsville Historical Preservation Commission. Mr. Biven addressed the concerns as to who would enforce Ordinance 381. Because it is a City ordinance it would be up to the City of Taylorsville to enforce the ordinance. John Dale Jr., City Attorney said that per the ordinance there will need to be guidelines established.

**Item # 7 - Old Business**

**i. Color Copy Machine**

Steve Biven, City Clerk, addressed the Commission in regard to leasing a new color copier from Lang Company for the front office.

**Motion was made by Commissioner Ingram and seconded by Commissioner Spears to approve the leasing of a new color copier for the front office. Motion carried with a vote of 5-0.**

**ii. Annex Microphones**

Steve Biven, City Clerk, addressed the Commission with a quote from Tech Monster for ceiling mounted Audix M70W microphones. The total quote is for \$1,897.96. The City will receive credit for the microphones that were originally purchased.

**iii. Update on Garbage Services**

Steve Biven, City Clerk, addressed the Commission with an update on the garbage services. An email address has been created for complaints. Todd Preher, Manager, Municipal Sales Republic Services, has created the following email address: ([etownresi@republicservices.com](mailto:etownresi@republicservices.com)) for customers to use for complaints regarding garbage services. Mr. Preher also stated that a shipment of containers is coming soon.

**iv. Update on Exterminator Services**

Gary has come to the City facilities to fill in holes and put more powder out to get the spider issue under control.

**v. Update on Renovation Proposals**

Steve Biven addressed the Commission regarding the plans that were submitted by Mark Yates, My Resources, LLC and Robert P. Selin Architect, PLLC. Mr. Biven addressed the Commission with the front office staff's top priorities for the renovation, which includes reconfiguring the drive-thru window. Mr. Biven will follow up with Mark Yates to get a cost estimate for the renovation work.

**Item #8 - Old Business**

**i. Utility – Harold Compton, Public Works Director**

Harold Compton, Public Works Director, addressed the Commission regarding the September monthly report.

Steve Biven, City Clerk, addressed the Commission regarding obtaining a list of potholes that need to be filled.

**ii. Police – Brian Sumner, Police Chief**

Brian Sumner, Police Chief, addressed the Commission regarding the September monthly report.

- a. Citations 66, Complaints 117, Business checks 86, County Complaints 17.
- b. Brian Sumner, Police Chief, addressed the Commission with the quotes to purchase a new police Tahoe. Also, included was a quote from L&W Emergency Equipment, to outfit the Tahoe.

**Motion was made by Mayor Douglas and seconded by Commissioner Nation to use ARPA funds to purchase a new police Tahoe and outfit the vehicle using L&W Emergency Equipment. Motion carried with a vote of 5-0.**

- c. Brian Sumner, Police Chief, addressed the Commission with the Christmas on Main application for the Commission to sign.
- d. Brian Sumner, Police Chief, addressed the Commission with the official date for Halloween date being observed on Monday, October 31, 2022. Streets will be blocked from Jefferson to Washington Street from 5:00 p.m. to 8:00 p.m. The Commission will pass candy out to the public.

**Motion was made by Mayor Douglas and seconded by Commissioner Nation to spend a maximum of \$400.00 on Halloween candy. Commissioner Nation, Mayor Douglass, Commissioner Spears and Commissioner Bowens voted in favor. Commissioner Ingram opposed. Motion carried 4-1**

**Motion was made by Commissioner Ingram and seconded by Mayor Douglas to approve the special events application for Christmas on Main. Motion carried with a vote of 5-0.**

- e. Brian Sumner, Police Chief, addressed the Commission regarding the need to move the December regular Commission meeting due to the Cram the Cruiser event taking place the second week in December. The Commission agreed to move the regular meeting to Tuesday, December 6, 2022.

#### **Item #9 General Government**

##### **a. Election Day City Commission Meeting**

Steve Biven addressed the Commission regarding moving the November regular Commission meeting due to the November elections. The Commission agreed to move the regular meeting to November 15, 2022.

##### **b. Veterans Day**

Steve Biven, City Clerk, addressed the Commission regarding observing Veterans Day with an event that honors the City of Taylorsville employees that served our country. The Commission agreed to have the event on November 10, 2022, at 12:00 p.m.

#### **Item #10 Legal**

##### **a. Digitizing Municipal Maps**

John Dale Jr., City Attorney, addressed the Commission regarding the need to digitize the City of Taylorsville municipal maps. Mr. Dale would like the City to approve hiring a company that specializes in digitizing municipal maps.

**Motion was made by Commissioner Ingram and seconded by Commissioner Nation to hire an outside company to digitize the City of Taylorsville municipal maps. Motion carried with a vote of 5-0.**

##### **b. Advertising for a Municipal law attorney**

Steve Biven, City Clerk, addressed the Commission regarding finding an attorney that has municipal law experience to replace John Dale Jr., City Attorney when he steps

down. John Dale Jr. suggested inquiring from the Kentucky Bar and Louisville Bar Association to find an attorney with municipal law experience. John Dale Jr. agreed to have the City of Taylorsville obtain his services in the transition.

**Motion was made by Mayor Douglas and seconded by Commissioner Nation to advertise for a Municipal law attorney. Motion carried with a vote of 5-0.**

**c. Purchased School property**

Steve Biven, City Clerk, inquired if John Dale Jr. thought the City would need to have a survey and title for the Spencer County School property that the City of Taylorsville is purchasing. John Dale Jr. recommended that a survey be completed after the contract is signed.

**Item #11 – Executive Session**

**Motion was made by Mayor Douglas and seconded by Commissioner Nation to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following: Motion carried with a vote of 5-0.**

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and/or members and/or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Deliberations on the future acquisition of real property the publicity of which would likely affect the value of the property to be acquired KRS 61.810 (1)(b) and discussions of proposed litigation regarding real property easements, eminent domain of real estate which needs to be discussed in closed session to protect legal strategy and tactics KRS 61.810(1)(c)

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

***RETURN TO OPEN SESSION***

**Item #12**

**Motion was made by Commissioner Nation and seconded by Commissioner Spears to return to open session. Motion Carried 5-0.**

**ADJOURN MEETING**

**Item #13 - Motion was made by Mayor Douglas and seconded by Commissioner Nation to adjourn meeting. Motion carried with a vote of 5-0.**

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**Matt Douglas, Mayor**

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**Stephen A. Biven, City Clerk**