

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

Tuesday, March 9, 2021 5:00 p.m.  
City Hall Annex

**The City of Taylorsville City Commission held a Regular Meeting March 9, 2021 at  
5:00p.m. at the City Hall Annex.**

Present were:

Matthew Douglas, Mayor  
Beverly Ingram, Commissioner  
Ellen Shelburne, Commissioner  
Kathy Spears, Commissioner  
Abigail Nation, Commissioner

Staff present:

John Dale, Jr., City Attorney  
Brian Sumner, Police Chief  
Jan Merzweiler, Co-Treasurer/AP  
Amanda Peyton, Customer Service Lead

Steve Biven, City Clerk  
Harold Compton, Public Works Director  
Kim Forrest, Co-Treasurer/HR

**Item #1- Opening Remarks**

Mayor Douglas called the meeting to order at 5:00 PM.

**Item #2** - Chris Limpp, Chief of Medical Services, addressed the Commission with an update on the Covid-19 positivity rate in Taylorsville and the vaccination availability.

**Item # 3 – Consent Calendar,**

**Motion was made by Commissioner Spears and seconded by Commissioner Shelburne to approve the Consent Calendar for the month of February 2021. Motion carried with a vote of 3-0.**

**Item # 4 – Accounting Service, Deming, Malone, Livesay & Ostroff**

Jeff McCaffrey with DMLO, addressed the commission regarding the financial services that DMLO can offer to assist the City of Taylorsville with our need of monthly financial analysis and reporting.

**Commissioner Ingram arrived at 5:15pm**

**Motion was made by Mayor Douglas and seconded by Commissioner Shelburne to enter into an agreement w Deming, Malone, Livesay & Ostroff to provide financial analysis and reporting services to City of Taylorsville. of 4-0.**

**Item # 5 - Committee Reports**

a) Engineering Projects (Sisler-Maggard Engineering, PLLC)

i. RD Project

Joe Sisler with Sisler-Maggard Engineering, PLLC, addressed the Commission regarding the progress on the RD Project.

ii. Subdivision Regulations

Joe Sisler with Sisler-Maggard Engineering, PLLC, addressed the Commission regarding new subdivision regulations. Mr. Sisler distributed the updated infrastructure and administration fees.

John Dale, Jr., City Attorney gave the first reading of the new infrastructure Ordinance 412 amending Ordinance 382.

**Motion was made by Mayor Douglas and seconded by Commissioner Ingram to accept the new infrastructure fees for water, sewer and roads as presented by Sisler Maggard Engineering. Motion carried with a vote of 4-0.**

iii. Settler's Center Sewer Pump Station

Steve Biven, City Clerk, presented the Commission with a quote from Citco for the pump station that included the scope of work and the pricing for the pump station.

**Motion was made by Mayor Douglas and seconded by Commissioner Ingram to approve the Citco invoice for a total of \$36,000.00. Motion carried with a vote of 4-0.**

iv. Pin Oak Paving

Kevin Sisler with Sisler Maggard addressed the Commission regarding the Pin Oak Townhomes paving project. The estimated project cost is \$121,000.00 which will require the City of Taylorsville to get bids for the project.

**Motion was made by Commissioner Spears and seconded by Commissioner Ingram to get bids for the Pin Oak Townhomes paving project. Motion carried with a vote of 4-0.**

v. Sidewalks

Kevin Sisler with Sisler Maggard addressed the Commission regarding the Sidewalk project. The archeological report has been completed and approved by the State of Kentucky. Sisler Maggard will proceed with the design of the sidewalk project.

b) Approval of Ms. Ingram's Hours -

**Motion was made by Commissioner Spears and seconded by Commissioner Shelburne to approve Ms. Ingram's hours for the month of February. Motion carried with a vote of 3-0 Commissioner Ingram abstained.**

**Item #6 – New Business**

a. Department Reports

i. Front Office

- a. Amanda Peyton, Front Office Lead, addressed the Commission regarding a new feature within the United Systems program that allows our Customer Service staff to send text message notifications to customers that are delinquent in paying their bill and will be placed on the cutoff list. The program has been a success and has reduced cutoffs from 195 to 19 accounts.
- b. Amanda Peyton, Front Office Lead, addressed the Commission regarding utilizing a United Systems program that offers customers an online installment plan program. Customers will be able to get an itemized bill showing how much they owe on delinquent installments as well as current charges.

ii. Public Works report

Public Works Director, Harold Compton addressed the Commission regarding the following items:

- a. Harold Compton addressed the Commission regarding, the progress on Reverend Burton Way. The project is complete except for the paving.
- b. Steve Biven, City Clerk, addressed the Commission regarding KIPDA block grant money to be used to assist customers that have fallen behind on their utility bills due to being impacted by Covid19.
- c. Harold Compton addressed the Commission regarding the need for more pipe for the floodwall. There is additional pipe needed to pump excess flooding over the floodwall.

**Motion was made by Commissioner Spears and seconded by Mayor Douglas to purchase additional pipe for the floodwall. Motion carried with a vote of 4-0.**

iii. Police

Police Chief Brian Sumner addressed the Commission regarding the following items:

- a. Brian Sumner, Police Chief, addressed the Commission with the monthly report regarding police activity.

- b. Brian Sumner, Police Chief, addressed the Commission concerning the move of the J.D. Shelburne concert to June 26, 2021. The concert may have to be moved again due to Covid19 restrictions.

iv. Finance

- a. Steve Biven, City Clerk, addressed the Commission with copies of the February bank balances and overtime report.
- b. Steve Biven, City Clerk gave the Commission an update of the 2021-22 budget process.
- c. Steve Biven, City Clerk gave an update on the budget amendment figures for the 2020-21 budget.

**Item # 7 - General Government**

- a. Cemetery Dumpster

**Motion was made by Commissioner Spears and seconded by Mayor Douglas to provide a dumpster for the cemetery clean-up project.**

- b. Mayor Douglas signed the ceasing of Cessation of Executive Order 2021-1, Declaration of Emergency, for snow removal.
- c. Reappointment of Gordon Deapen to Planning and Zoning Commission for an additional four years.

**Motion was made by Commissioner Ingram and seconded by Commissioner Spears to reappoint Gordon Deapen to Planning and Zoning Commission. Motion carried with a vote of 4-0.**

**Item #8 – Legal**

- a. John Dale, Jr., City Attorney addressed the Commission regarding the clean-up of landscaping at Silo Springs and Wilsonville Heights.

**Motion was made by Commissioner Spears and seconded by Commissioner Shelburne to grant approval for Harold Compton to complete the clean-up of the landscaping at Wilsonville Heights. Motion carried with a vote of 4-0.**

## **Item #9- EXECUTIVE SESSION**

**Motion was made by Mayor Douglas and seconded by Commissioner Ingram to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:**

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Deliberations on the future acquisition of real property the publicity of which would likely affect the value of the property to be acquired KRS 61.810 (1)(b) and discussions of proposed litigation regarding real property easements, eminent domain of real estate which needs to be discussed in closed session to protect legal strategy and tactics KRS 61.810(1)(c)

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

### **1. Update on Pending Litigation**

These matters need to be discussed in executive session to protect attorney client privilege, strategy, and tactics etc.

**Motion carried with a vote of 5-0.**

## **RETURN TO OPEN SESSION**

### **Item #10**

**Motion was made by Commissioner Ingram and seconded by Commissioner Nation to return to open session. Motion carried with a vote of 5-0.**

### **Item #11**

**Motion made by Commissioner Spears and seconded by Commissioner Shelburne to make the following salary revisions to bring employees into alignment due to the pay rate established for recently hired employees: Employees making \$15.60, \$15.96, \$16.25 and \$16.29 will be moved to \$16.50 per hour. Employees making \$16.67 will be moved to \$16.75 per hour...to be effective for work performed beginning on Sunday March 14<sup>th</sup>, with any**

other adjustments to the pay scale and COLA to be addressed as part of the evaluation and budget process. Motion carried 4-0.


**Item #12**

Motion made by Commissioner Ingram and seconded by Commissioner Nation to restore lost vacation time to Chief Brian Sumner, due to the demands of the position preventing him from using his leave time prior to exceeding the balance, as prescribed in policy. Motion carried 5-0.

**ADJOURN MEETING**

**Item #13**

Motion was made by Mayor Douglas and seconded by Commissioner Nation to adjourn meeting. Motion carried with a vote of 5-0.

  
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Matt Douglas, Mayor  
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Stephen A. Biven, City Clerk