

**CITY OF TAYLORSVILLE  
CITY COMMISSION  
REGULAR MEETING**

**March 10, 2020**

The City of Taylorsville City Commission held a Regular Meeting on March 10, 2020 at 5 p.m.  
at the City Hall Annex.

Present were:

Matthew Douglas, Mayor  
Beverly Ingram, Commissioner  
Ellen Shelburne, Commissioner  
Kathy Spears, Commissioner  
Abbigail Nation, Commissioner

Staff present:

John Dale, Jr., City Attorney  
Randy McConnell, Comptroller  
Harold Compton, Public Works Director  
Kim Forrest, Co-Treasurer

Steve Biven, City Clerk  
Brian Sumner, Police Chief  
Jan Merzweiler, Co-Treasurer  
Timothy Montgomery, Police Major

***Item # 1- Opening Remarks, Moment of Silence & Pledge of Allegiance***

Mayor Douglas called the meeting to order at 5:00 PM. Police Chief Brian Sumner led the group in reciting the Pledge of Allegiance.

**Item # 2** – New police officers Brian Berry and Ronald Long were sworn into office. Mayor Douglas gave the Oath of Office for the new police officers.

***Item # 3 - Guest Speakers –***

- a). Chris Limpp Chief of Medical Services – Mr. Limpp gave an update on the Covid19 virus.
- b). Christy Thompson, KU – Ms. Thompson was present for the first reading of Ordinance #405, for the creation of franchise agreement for electric services.

***Item # 4- Consent Calendar***

**Motion was made by Mayor Douglas and seconded by Commissioner Nation to approve the consent calendar for the month of February 2020. Motion carried with a vote of 5-0.**

**Item # 5 – Comments by the Mayor** – Mayor Douglas expressed his enthusiasm for the newly hired police officers.

**Item # 6 - Commissioners Report on Departments** – Commissioner Spears congratulated Commissioner Ingram for receiving the Citizen of the Year award.

**Item #7 – Committee Reports**

a). Engineering Projects (Sisler-Maggard Engineering, PLLC)

- i. Phase V Water Project Update – There is a balance of \$12,000.00 remaining in the project budget that has been allocated towards security cameras and gravel at the pump station.
- ii. Sidewalks – The City has received two proposals for the archaeological study that has to be completed prior to the start of the Sidewalk Project. Corn Island Archaeology, LLC gave the lowest bid at \$13,000.00. The City will be responsible for 20% of the price of the study. KYTC will be asked to review the proposals and the City's scoring committee will also review the bids.

**Motion was made by Mayor Douglas and seconded by Commissioner Spears to approve Corn Island as the archaeological firm for the Sidewalk project pending the approval of KYTC and the city's scoring committee. Motion carried 5-0.**

- iii. Drainage & Road Design and Inspections – Mr. Sisler explained the past practice of the city engineering firm as it applies to design and inspection of water and sewer lines in local developments. The new road and drainage designs and inspections were discussed as to the role of the city engineer and the \$2500 put up by the developer for our engineer to review the design and inspect the construction. The developer of Old South Plantation has asked Sisler-Maggard to actually do the design themselves. The city staff and attorney have analyzed a number of issues that this has brought up regarding any appearance of a conflict of interest, liability, use of the General Fund and the capitalization of the work. Staff recommended that we maintain the current practice of having the City Engineer approve the design and inspect the installation – only, and not be employed by the developer too. The developer would contract with their own engineer. and will approve the design for road design and inspect the installation.

**Motion was made by Mayor Douglas and seconded by Commissioner Nation for the City Engineer to approve the design and inspect the construction of drainage and roads on the Old South development. Motion carried 5-0.** Commissioner Nation would like to look in the future to having the city engineer do the design for all developments also, as we currently do with the water and sewer.

- iv. Tanglewood – There was no new information regarding Tanglewood's sewer issues.

**Item #8 – Main Street (Beverly Ingram)**

- i. Monthly Report – No Comments
- ii. Approval of Ms. Ingram's Hours

**Motion was made by Commissioner Nation and seconded by Commissioner Spears to approve Ms. Ingram's hours for the month of December Motion carried with a vote of 4-0. Mayor Douglas, Commissioner Spears, Commissioner Nation and Commissioner Shelburne voted in favor. Commissioner Ingram abstained.**

**Item #9 – Old Business**

- a). Tourism Appointment – There is still a vacancy on the committee that needs to be filled.

**Item # 10 – New Business**

- a). Department Reports
  - i. Police  
Police Major, Timothy Montgomery addressed the following:
    - a). Overtime Report – Overtime is lower because they are using part-time officers to cover shifts.
    - b). Monthly Report – Tim Montgomery, Police Major gave a report on the new police officer's training. The new officers will be attending the Police Academy in June 2020 for a duration of six weeks.
    - c). New Police Vehicle - The new Charger is in production now.
  - ii. Utility  
Harold Compton, Public Works Director addressed the Commission regarding the following:  
Water Monthly Report – Harold asked for approval for the remaining balance for Phase V project to be spent on gravel at the McAlister Pump Station.

**Motion was made by Commissioner Spears and seconded by Commissioner Nation to approve the remaining balance of Phase V project to be spent on gravel at the McAlister Pump Station. Motion carried with a vote of 5-0.**

iii. Financial Report – Comptroller Randy McConnell

Mr. McConnell addressed the Commission regarding the following items:

- The Cash analysis and deposit collateral reports were provided. We are fully collateralized at all three financial institutions.
- Overtime department totals through December were provided.
- General fund: Financials were included year to date through 2/29/2020.
  - o Year to Date Occupational License Tax is \$249,909.
  - o Year to Date Insurance Premium Tax is \$205,192.
  - o Year to Date Property Taxes net of Discounts are \$145,316.
  - o General Government Expenses are over Budget \$17,699 due to WIFI for the Annex in the amount of \$5,117, Engineering Services for State Annexation in the amount of \$5,762, Stidger House Funding in the amount of \$2,250 and Annual Alliance Maintenance in the amount of \$1,416.
  - o The Municipal Road Aid Fund Balance as of 2/29/2020 is \$108,504.
- Water and Sewer Financials were included year to date through 2/29/2020.
  - o Water Revenue of \$2,793,974 is \$37,307 over budget.
  - o Meter Set Revenue of \$191,925 is \$28,075 under budget.
  - o Sewer Revenue of \$255,174 is \$21,841 over budget.
  - o Water Repair and Maintenance of \$21,411 is \$35,256 under budget.
  - o Sewer Repair and Maintenance of \$53,470 is \$30,136 over budget due to generator repair at the Sewer Plant in the amount of \$7,669, sampler replacement at the Sewer Plant in the amount of \$6,985, degreaser purchased from Momar in the amount of \$14,012 and repairs to the Pin Oak Pump Station in the amount of \$7,675.
  - o Louisville Water Expense of \$989,757 is \$13,090 over budget.
  - o Meter Repair and Main Cost of \$138,159 is \$34,825 over budget.
  - o Budget Process Review for Fiscal Year 2020-2021- We are currently working on the details of the Budget. Estimated time to meet with Department Heads will be the first week of April.
  - o Mayor Douglas, Jan Merzweiler and Mr. McConnell attended the annual Louisville Water Meeting on Thursday March 5<sup>th</sup>. Louisville Water will increase the sales price from \$2.36 to \$2.41 per thousand gallons effective July 1, 2020.

**Item # 11 – General Government**

- a). City Clerk, Steve Biven, addressed the Commission regarding the need to set the upcoming Commissioners' salary.
- b). The City put proposals out for two separate mowing projects. We have received five proposals for the Central Business District mowing areas. The top scoring company was, "Tammy's Creations".

**Motion was made by Commissioner Spears and seconded by Mayor Douglas to accept the bid made by Tammy's Creations for the mowing contract of the Central Business District.**

**Motion carried with a vote of 5-0.**

- d). The City also sent out proposals for the Water Sites mowing contract. We received four bids for this contract. Mark Armstrong received the top scoring bid from the review committee for this work.

**Motion was made by Commissioner Spears and seconded by Commissioner Nation to accept the bid made by Mark Armstrong for the mowing contract of the Water sites.**

**Motion carried with a vote of 5-0.**

- e). The commission requested that we get bids for Garrard Street for paving.

**Item # 12 – Legal**

- a). Annexations for Census – The Secretary of State has been working with Attorney Dale in order to have an accurate census count.

**Item # 13 – Elected Officials' Comments (Mayor & City Commissioners) –** No comments were made at this time.

**EXECUTIVE SESSION**

**Item # 14-**

**Motion was made by Mayor Douglas and seconded by Commissioner Shelburne to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:**

## EXECUTIVE SESSION

### Item # 15

**Motion was made by Mayor Douglas and seconded by Commissioner Shelburne to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:**

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Deliberations on the future acquisition of real property the publicity of which would likely affect the value of the property to be acquired KRS 61.810 (1)(b) and discussions of proposed litigation regarding real property easements, eminent domain of real estate which needs to be discussed in closed session to protect legal strategy and tactics KRS 61.810(1)(c)

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c),

1. Updating the Commission on pending litigation.

These matters need to be discussed in executive session to protect attorney client privilege, strategy and tactics etc.

**Motion Carried 5-0.**

## RETURN TO OPEN SESSION

### Item # 16

**Motion was made by Commissioner Shelburne and seconded by Mayor Douglas to return to open session. Motion carried with a vote of 5-0.**

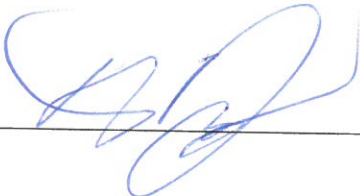
**Item # 17**

**Motion made by Commissioner Shelburne and seconded by Commissioner Nation to end limited duty work for Scott Williams due to the lack of work, considering the restrictions provided by the doctor. Motion carried with a vote of 5-0.**

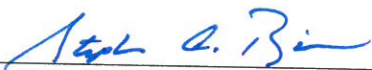
**ADJOURN MEETING**

**Item # 18**

**Motion was made by Commissioner Nation and seconded by Mayor Douglas to adjourn meeting. Motion carried with a vote of 5-0.**

A handwritten signature in blue ink, appearing to be "Matt Douglas", written over a horizontal line.

Matt Douglas, Mayor

A handwritten signature in blue ink, appearing to be "Stephen A. Biven", written over a horizontal line.

Stephen A. Biven, City Clerk