

**CITY OF TAYLORSVILLE
CITY COMMISSION
REGULAR MEETING**

October 8, 2019

Present were:

Matthew Douglas, Mayor
Abbi Nation, Commissioner
Beverly Ingram, Commissioner
Ellen Shelburne, Commissioner

Staff present:

John Dale, Jr., City Attorney
Randy McConnell, Comptroller
Harold Compton, Public Works Director

Steve Biven, City Clerk
Tim Montgomery, Police Major
Kim Forrest, Co-Treasurer

Item # 1- Opening Remarks, Moment of Silence & Pledge of Allegiance

Mayor Douglas called the meeting to order at 5:00 PM. Police Major Tim Montgomery led the group in reciting the Pledge of Allegiance. Commissioner Spears was not present at the meeting.

Item #2 – Comments by the Mayor

Mayor Douglas, Commissioner Ingram and Commissioner Shelburne attended the Kentucky League of Cities conference in September. Mayor Douglas then introduced Judge Executive John Riley to address the Commission. Judge Riley communicated that a safety check at local schools was an example of unbridled cooperation between the City and County as stated in the Spencer Magnet newspaper. Judge Riley stated that he is enthusiastic about the City and County working as a team. The City and County are currently working on a joint proposal for Garbage Collection through the Solid Waste Committee. The Possibility of Contracting with the County to administer our ABC Program was discussed.

Item #3 – New Business

a.) Garbage Contract

John McConnell with Santek was present to discuss an extension of the Contract between the City of Taylorsville and Santek which expires December 31, 2019.

Motion was made by Mayor Douglas and seconded by Commissioner Nation for Santek to submit a Contract for a six- month extension (January – June 2020) that includes an option for an additional six-months (July-December 2020) extension with no price increase from the current Contract. Motion Carried with a vote of 4-0.

Item #4 – Committee Reports

a) Engineering Projects (Sisler-Maggard Engineering, PLLC)

Joe Sisler was present to discuss the following:

i. Phase V Water Tank Project Update

Contract 21 for the Pump Station is 100% complete. The waterlines on Townhill Road are 100% complete. The Water Tank is currently 95.36% complete. The Painting is complete on the tank and the project should be completed by the end of October.

Motion was made by Mayor Douglas and seconded by Commissioner Shelburne to approve the payment of \$9,855.81 to Pace Contracting LLC for their work on Contract 21. Motion Carried with a vote of 4-0.

Motion was made by Commissioner Nation and seconded by Commissioner Ingram to approve the payment of \$27,665.21 to Cleary Construction for their work on Contract 21A. Motion Carried with a vote of 4-0.

Motion was made by Commissioner Nation and seconded by Mayor Douglas to approve the Change Order in the amount of \$5,310.99 for Cleary Construction regarding their work on the Phase V Project. Motion Carried with a vote of 4-0.

Motion was made by Commissioner Shelburne and seconded by Commissioner Nation to approve the payment of \$46,623.63 to Caldwell Tanks Inc. for their work on Contract 22. Motion Carried with a vote of 4-0.

Motion was made by Commissioner Nation and seconded by Mayor Douglas to approve the payment of \$10,424.88 to Sisler Maggard Engineering for their work related to the Phase V Project. Motion Carried with a vote of 4-0.

Motion was made by Mayor Douglas and seconded by Commissioner Nation to approve the Amendment to the Engineering Contract in the amount of \$2,668.20 for Sisler Maggard regarding their work on the Phase V Project. Motion Carried with a vote of 4-0.

Motion was made by Mayor Douglas and seconded by Commissioner Nation to approve the County Loan Portion of Requisition Certificate # 11 for the Phase V Project in the amount of \$61,470.20. Motion Carried with a vote of 4-0.

Motion was made by Commissioner Shelburne and seconded by Commissioner Nation to approve the City Grant Portion of Requisition Certificate # 11 for the Phase V Project in the amount of \$33,099.33. Motion Carried with a vote of 4-0.

Motion was made by Commissioner Shelburne and seconded by Mayor Douglas to approve Requisition Certificate # 11 for the Phase V Project in the amount of \$94,569.53. Motion Carried with a vote of 4-0.

ii. Waterline Relocation Update

There is an Easement issue with the Elk Creek Project that we need to resolve.

iii. Sidewalks

Joe Sisler reported that the design on the Sidewalk Project is complete. We are waiting on approval from KDOT on the plans.

EXECUTIVE SESSION

Item # 5-

Motion was made by Mayor Douglas and seconded by Commissioner Ingram to Adjourn to Executive Session Pursuant to KRS 61.815, notice is given for the need of a closed session to discuss the following:

Discussions of matters which might lead to the appointment or reappointment of specific individual employees to specific positions and or/ members and /or the discipline or the dismissal of an employee or member, KRS 61.810(1)(f).

These matters need to be discussed in closed session to protect confidentiality.

Proposed and Pending Litigation, KRS 61.810(1)(c).

1. Updating the Commission on pending litigation.

These matters need to be discussed in executive session to protect attorney client privilege, strategy and tactics etc.

Motion Carried 4-0.

Commissioner Spears participated in Executive Session via Conference Call.

RETURN TO OPEN SESSION

Item # 6- *Consent Calendar*

Motion was made by Commissioner Shelburne and seconded by Mayor Douglas to approve the consent calendar for the month of September 2019. Motion carried with a vote of 4-0.

Item # 7- *Reports on Meetings Attended by Commission Members*

No reports were given at this time.

Item # 8- Commissioners Report on Departments

Commissioner Nation thanked the Police Department for all their efforts during Octoberfest.

Item #9- Main Street – Beverly Ingram

- i. Monthly Report
- ii. Approval of Ms. Ingram's Hours

Motion was made by Commissioner Shelburne and seconded by Commissioner Nation to approve Ms. Ingram's hours for the month of September. Motion carried with a vote of 3-0. Mayor Douglas, Commissioner Nation and Commissioner Shelburne voted in favor. Commissioner Ingram abstained.

- iii. Main Street Bench Repair

Motion was made by Commissioner Nation and seconded by Mayor Douglas to purchase a Bench for Main Street for approximately \$1,696. Motion carried with a vote of 4-0.

Item #10- Old Business

- a). No reports were given at this time.

Item #3 – New Business Continued

- b.) Compensation Plan
Clerk Biven reviewed the Compensation Plan.

Motion was made by Commissioner Nation and seconded by Mayor Douglas to approve the Compensation Plan and have Attorney Dudley Dale to prepare a Municipal Order before the next meeting. Motion carried with a vote of 4-0.

- c.) Splash Park
Mayor Douglas, Clerk Biven and Olivia Ranseen from KIPDA met regarding a Splash Park Grant. The first step in the process would be to obtain the land.
- d.) Department Reports
 - i. Utility
Mr. Compton discussed the following:
 - Possible uses of remaining Contingency Funds from the Phase V Project include a fence at the new pump station, cameras and the purchase of Pipe.
 - Diesel was purchased for a Truck from the Settlers Center Marathon that contained water that had to be repaired. A bill will be issued to the Marathon for this cost.
 - Mr. Compton will develop a procedure for waiver of Sanitary Sewer Service Fees.
 - The Impact Fee for the Athletic Building at the School will be waived.
 - Mr. Compton will start driving the Blue Ford Expedition home once a week as recommended by Rick's Auto Service.

ii. Police

Major Montgomery discussed the following:

- Overtime was increased due to coverage for Octoberfest.
- Calendar Pictures will be complete in December.
- All shifts were covered despite the shortage of officers.

Motion was made by Commissioner Nation and seconded by Mayor Douglas to accept the \$21,000 bid from Oxmoor Chrysler for the 2017 Dodge Ram Police Vehicle. Motion Carried with a vote of 4-0.

Motion was made by Mayor Douglas and seconded by Commissioner Nation to approve the Christmas on Main Street Special Permits application. Motion Carried with a vote of 4-0.

iii. Financial Report

Comptroller Randy McConnell addressed the Commission regarding the following items:

- Cash analysis, deposit collateral, and overtime reports were provided.
- Overtime department totals through September were provided.
- General fund: Financials were included year to date through 9/30/2019.
 - o Year to Date Occupational License Tax is \$90,678.
 - o Year to Date Insurance Premium Tax is \$73,204.
- Water and Sewer Financials were included year to date through 9/30/2019.
 - o Water Revenue of \$1,102,258 is \$68,508 over budget.
 - o Meter Set Revenue of \$95,050 is \$12,550 over budget.
 - o Sewer Revenue of \$97,612 is \$10,112 over budget.
 - o Water Repair and Maintenance of \$7,011 is \$14,239 under budget.
 - o Sewer Repair and Maintenance of \$18,544 is \$9,794 over budget due to generator repair at the Sewer Plant in the amount of \$7,669 and degreaser purchased from Momar in the amount of \$5,337.
 - o Louisville Water Expense of \$383,765 is \$17,516 over budget.
 - o Meter Repair and Main Cost of \$55,747 is \$16,997 over budget.
 - o The Phase V Bond Closing will be October 22 at 3:00 P.M. By delaying the closing the interest rate on the county loan was reduced from 3.875% to 3.00%. The City portion of the Loan interest rate was reduced from 2.375% to 1.75%. The savings for the Fiscal Year is \$14,401 and over the life of the loan is \$355,074.
 - o AT&T Lease

Motion was made by Commissioner Nation and seconded by Commissioner Shelburne to accept the new terms of the AT&T Lease. Motion Carried with a vote of 3-1 with Mayor Douglas, Commissioner Shelburne and Commissioner Nation voting for and Commissioner Ingram voting against the motion.

Item #11- General Government

- a.) Employee Appreciation Dinner
The Date for the Dinner will be Monday December 9th.

- b.) Sitgraves Property
The Sitgraves property contents bid will be advertised in the paper and the viewing will be October 26th.

Item #12- Legal

- a.) Ordinance #402 – Amend Annexation of Cashen Property on Tanglewood Drive
Attorney Dale conducted the first reading of Ordinance #402 to amend the Annexation of the Cashen Property on Tanglewood Drive.

- b.) Training Incentive Program
Attorney Dudley Dale reviewed the statue for the Training Incentive Program.

Item #13- Elected Officials' Comments (Mayor & City Commissioners)

No comments were made at this time.

Item # 14

Motion was made by Mayor Douglas and seconded by Commissioner Nation to enter into a contract with Sturgill, Turner, Barker and Maloney, PLCC Legal Services regarding a personnel matter. Motion carried with a vote of 4-0.

Item # 15

Motion made by Commissioner Nation and seconded by Commissioner Ingram to provide Lori Huckleberry two weeks of Vacation on her hire date and to accrue 6.67 hours per month beginning her second year of employment. Motion carried with a vote of 4-0.

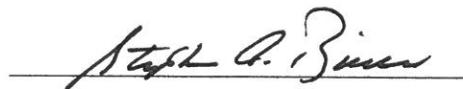
ADJOURN MEETING

Item # 16

Motion was made by Commissioner Nation and seconded by Mayor Douglas to adjourn meeting. Motion carried with a vote of 4-0.



Matt Douglas, Mayor



Stephen A. Biven, City Clerk